

ORGANIZATION OF SELF-INSURED SCHOOLS

Annual Board Meeting

10:00 a.m. Monday, May 20, 2008

Southwest Education Support Center
16644 S. Elm
Caruthers, CA 93609

Meeting Minutes

Call to Order The meeting was called to order at 10:10 a.m. by President Warren Jennings.

Attendance

Pacific Union Elementary School District Warren Jennings	Selma Unified School District Larry Teixeira
Kingsburg Joint Union School District (Elem) Dr. Mark Ford Carol Williamson	West Park Elementary School District Edith Gustafson Ralph Vigil
Island Union Elementary School District Diane Augusto	Kings River-Hardwick School District Trish Singh
Southwest Transportation Agency South County Support Services Agency Kirk Hunter	Kings Canyon Unified School District Adele Nikkel
Central Valley Preschool Riverdale Jt Unified School District Elaine Cash	Central Unified School District Mike Berg Mary Romero
American Union Elementary School District Ed Gonzalez Christine Ortega	Fowler Unified School District Fresno County Self Insurance Group Eric Cederquist
Washington Colony Dale Drew	Guests: Erik Knak – <i>Knak & Company</i> Tom Russo – <i>Keenan & Associates</i> Sue Mandell – <i>We Tip</i> Sue Aguilar – <i>We Tip</i> Dennis Williams – <i>Keenan & Associates</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>
Sanger Unified School District Steve Mulligan	
Monroe Elementary School District Shelley Manser	
Laton Unified School District Ralph Vandro	

Quorum A quorum of the Board was present.

Introductions The attending directors and guests introduced themselves.

Approval of Agenda The motion was made by member Hunter and seconded by member Ford to approve the agenda. Motion carried.

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- Public Hearing** President Jennings asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion to approve the consent agenda, which included the minutes of the May 21, 2007 meeting as mailed, was made by member Hunter and seconded by member Nikkel. Motion carried.
- Broker's Report** The broker, Bill Tucker Jr., presented the *estimated* SELF rates for the 2008/2009 excess liability, (Attachment A). He mentioned the rates were taking about a ten percent (10%) reduction.
- Est. SELF Prem.
- MOC Revisions The broker presented changes to the Memorandum of Coverage (MOC) which will be effective July 1, 2008, (Attachment B).
- WeTip Presentation A presentation of the WeTip School Safety Program was given to the Board. Member districts would have access to a toll-free, 24-hour hotline, open seven days a week and answered by trained operators. Students can report wrong doing and potential violence and remain absolutely anonymous. Cash rewards of up to \$1,000 are given upon verified reports from law enforcement that information received prior to arrest was helpful in any arrest and conviction. It was also reported WeTip acts as a crime deterrent. It was suggested the O.S.S. discuss participation in the WeTip School Safety Program at its next Executive Committee meeting in July.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review – (Incurred)* for years 2000-01 through 2007-08, (Attachment C). He did point out that 2006-07 was a rough year, having a higher than normal incurred amount for claims and that the total number of 51 open claims is considered average for the O.S.S. He reiterated the fact the O.S.S. is doing quite well in its total incurred claims for a JPA of its size.
- Loss Control Report** O.S.S. risk manager, Dr. Henry Brock mentioned that districts with newly installed playgrounds are to give him a call for their initial inspection.
- Playgrounds
- Safety Inspections Dr. Brock reported that the four year rotation schedule for the districts' safety inspections will be changed to a three year rotation. For number one (#1) priority items, districts have six months in which to resolve. For priority number two (#2) issues, the districts have two years in which to address.
- Clinics The risk manager reported on an upcoming aerial & fork lift clinic. A memo pertaining to this clinic would be emailed to the JPA liaisons and safety officers. A clinic on interviewing techniques for students and adults was recently held. Dr. Brock will check into holding a second workshop on interviewing techniques if interest warrants and with direction from the Executive Committee.
- Online Training Module *Becoming an Effective Volunteer* is one of the newer training modules available online. No test is involved for those using this module.
- Action Items** The broker presented the 08/09 loss fund rate with its extended premium and comparison with the 07/08 year for each district, (Attachment D). The motion to approve the loss fund rate was made by member Cederquist and seconded by member Nikkel. Motion carried.
- Loss Fund

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Action Items

- Cont.**
- NCR Rates The broker, Bill Tucker Jr. presented the Northern California ReLiEF (NCR) liability and property rates to the Board for their approval, (Attachment E). The liability rate took a nineteen percent (19%) increase over that from the year prior; from \$13.90/ADA to \$16.55/ADA. The property rate decreased by twenty-two percent (22%) from the year prior; from .0839/\$100 TIV to .0655/\$100 TIV. The motion to approve the rates as presented was made by member Ford and seconded by member Gustafson. Roll call resulted in the following vote: AYES: Members Singh, Gustafson, Cederquist, Ford, Teixeira, Augusto, Nikkel, Berg, Romero, Jennings, Gonzalez, Cash, Drew, Mulligan, Manser and Vandro. NOES: Member Hunter. ABSTENTIONS: None. ABSENT: Members Hudson, Iribarren, Bogan, Davidson, Contreras, Mannlein, Luis, Padilla, Sessions, Chuck, Martin, Becker, Evans, Salvador, Foley, Enns, Sousa, Ellis, Bubar, Tiejn, Larson, Rossette, Stahl, Rodriguez, Ramirez, Kuhn, Johnson, Green, Mungur, Marvin, Pestorich, Brinkley, and Hernandez. Motion carried.
- Dividends The dividend payment, as recommended by the Executive Committee, was presented, (Attachment F). The motion to approve the third of a three year dividend payment as presented was made by member Teixeira and seconded by member Nikkel. Motion carried. *Dividend payments will be paid in June 2008.*
- Budget The motion was made by member Gustafson and seconded by member Teixeira to approve the O.S.S. budget for the 08/09 year, (Attachment G). Motion carried.
- At Large
Membership It was moved by member Mulligan and seconded by member Berg to retain the current slate of at large members on the Executive Committee, (Attachment H). Motion carried.
- OSS & UC Regents
Agreement The broker presented to the Board the five year *Agreement Between the O.S.S. and the Regents of the University of California* for the use of O.S.S. member facilities by 4-H groups, (Attachment I). The motion was made by member Cederquist and seconded by member Nikkel to approve the agreement as presented. Motion carried.
- Board Member Report** President Jennings thanked member Hunter for his hospitality in hosting the annual OSS Board of Directors meeting.
- Closed Session** There were no items for closed session.
- Next Meeting/
Adjournment** The next scheduled Annual Board Meeting is 10:00 a.m. on **Tuesday, May 19, 2009** at **Southwest Education Support Center.**
- With no further business, the motion was made by member Gustafson and seconded by member Ford to adjourn the meeting. Motion carried and the meeting adjourned at 11:16 a.m.

Prepared by,

Donna Murry
EG:dm

Approved by,

Edith Gustafson
O.S.S. Secretary