

# ORGANIZATION OF SELF-INSURED SCHOOLS

## Annual Board Meeting

10:00 a.m. Monday, May 22, 2006

Southwest Education Support Center  
16644 S. Elm  
Caruthers, CA 93609

## Meeting Minutes

- Call to Order** The meeting was called to order at 10:15 a.m. by President Warren Jennings.
- Attendance**
- |  |   |
|--|---|
| Pacific Union Elementary School District<br>Warren Jennings                        | Central Unified School District<br>Mary Romero  |
| Fowler Unified School District<br>Eric Cederquist                                  | Southwest Transportation Agency /<br>South County Support Services Agency<br>Kirk Hunter  |
| West Park Elementary School District<br>Edith Gustafson                            | Kingsburg Joint Union School District (Elem)<br>Dr. Mark Ford<br>Carol Williamson   |
| Island Union Elementary School District<br>Tom Bates                               | Kings Canyon Joint Unified School District<br>Irvin Isaak   |
| Kerman Unified School District<br>James Foley                                      | Washington Colony Elementary School District<br>Dale Drew   |
| Central Valley Preschool /<br>Riverdale Joint Union School District<br>Elaine Cash | Westside Elementary School District<br>Baldo Hernandez  |
| American Union School District<br>Richard Rhodes                                   | Kings River Hardwick Union Elementary School Dist.<br>Amparo Attebery   |
| Orange Center Elementary School District<br>John Stahl                             | Guests:<br>Steve Bour– <i>Keenan &amp; Associates</i><br>Henry Brock – <i>Brock’s Loss Control Services</i><br>Erik Knak – <i>Knak &amp; Company</i><br>Bill Tucker, Jr. – <i>Tucker-Alexander Insurance</i><br>Donna Murry – <i>Tucker-Alexander Insurance</i> |
| Laton Unified School District<br>Ralph Vandro                                      |   |
- Introductions** The attending directors and guests introduced themselves.
- Approval of Agenda** The motion was made by member Hunter and seconded by member Romero to approve the agenda. Motion carried.
- Public Hearing** President Jennings asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion to approve the consent agenda, which included the minutes of the May 23, 2005 meeting as mailed, was made by member Hunter and seconded by member Bates. Motion carried.

**Organization of Self Insured Schools  
Annual Board Meeting  
May 22, 2006  
Page 2**

- Broker's Report** The broker, Bill Tucker Jr., presented the estimated *revised* SELF premium for the 06/07 excess liability, (Attachment A). It was mentioned the rate indicators SELF had originally emailed to their members and posted on their website had been revised. The rates would be finalized by the SELF Board on June 23, 2006.
- Est. SELF Prem.
- Golf Tournament It was mentioned the Bill Tucker / Pat Magill Memorial Golf Tournament would be held this year on Friday, June 16 at the Sherwood Forest Golf Club in Sanger. Please contact Tucker-Alexander Insurance for more information. District teams or individual entries are welcomed.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review 1998-99 through 2005-06*, (attachment B). He mentioned the O.S.S. reserves looked good and comparably better than other JPAs for which he is the claims administrator. Currently the O.S.S. is holding within their average range of open claims.
- Loss Control Report**
- Playground Inspections O.S.S. risk manager, Dr. Henry Brock mentioned any district with recently installed playground equipment needs to have its initial inspection and can contact him for said inspection.
- Online Training Dr. Brock reported the online training for employees is going well. A major improvement of the online training is a new program that enables the districts to pull up the training by employee.
- K-8 Coaches Online Training It was reported the online coaches training for elementary and middle school coaches is still in the research and development stage.
- Action Items**
- Loss Fund The Broker presented the 06/07 loss fund rate with its extended premium and comparison with the 05/06 year for each district, (Attachment C). The motion to approve the loss fund rate was made by member Bates and seconded by member Isaak. Motion carried.
- NorCal Rates The rates were presented for the property and liability coverage purchased through NorCal ReLiEF (NCR), (Attachment D). The motion was made by member Gustafson and seconded by member Romero to approve the NCR rates as presented. Motion carried.
- Dividends The dividend payment, as recommended by the Executive Committee, was presented, (Attachment E). The motion to approve the dividend payment as presented was made by member Cederquist and seconded by member Gustafson. Motion carried.  
*Dividend payments will be paid in the 05/06 fiscal year.*
- Budget The motion was made by member Hunter and seconded by member Bates to approve the O.S.S. budget for the 06/07 year, (Attachment F). Motion carried.
- At Large Membership The O.S.S. treasurer and Executive Committee member Dr. Michelle Steagall sent a letter giving notice of the resignation of Clay Joint Elementary School District's position on the Executive Committee. This move was due to member Steagall's acceptance of a position at another district outside the O.S.S. The motion was made by member Hunter and seconded by member Rhodes to approve the recommendation of the Executive Committee of retaining the current slate of at large members and nominating Dr. Mark Ford from Kingsburg Joint Union School District (Elementary) to fill the opening vacated by Clay Joint Elementary School District. Motion carried.
- It was also announced Executive Committee member Irvin Isaak would be retiring from Kings Canyon Unified School District effective June 30, 2006. His replacement on the Executive Committee will be Ron Hudson.

**Organization of Self Insured Schools  
Annual Board Meeting  
May 22, 2006**

**Action Items  
Cont.**

Election of  
Officers

It was moved by member Hunter and seconded by member Cederquist to keep the current slate of officers with the position of treasurer to be filled by Dr. Mark Ford from Kingsburg Joint Union School District (Elementary) and to have the O.S.S. funds transferred from Clay Joint Elementary School District to Kingsburg Joint Union School District (Elementary). Motion carried.

Executive Committee members and officers for the 2006/07 year are attached, (Attachment G).

**Board Member  
Report**

President Jennings thanked member Hunter for his hospitality in allowing the JPA use of his facility for their annual meeting.

**Closed Session**

There were no items for closed session.

**Next Meeting/  
Adjournment**

The next scheduled Annual Board Meeting is 10:00 a.m. on **Monday, May 21, 2007** at ***Southwest Education Support Center.***

With no further business, the motion was made by member Gustafson and seconded by member Hunter to adjourn the meeting. Motion carried and the meeting adjourned at 10:53 a.m.

Prepared by,

Approved by,

Donna Murry  
WEJ:dm

Warren E. Jennings,  
*Acting O.S.S. Secretary*