

**ORGANIZATION OF SELF-INSURED SCHOOLS  
(O.S.S.)**

**Executive Committee Meeting**

11:00 a.m. Thursday, April 26, 2007

Rodolfo's  
1802 E. Front  
Selma, CA 93662

**Meeting Minutes**

- Call to Order** President Warren Jennings called the meeting to order at 11:16 a.m.
- Attendance**
- |  |  |
|--|--|
| Pacific Union Elementary School District<br>Warren Jennings      | Selma Unified School District<br>Larry Teixeira  |
| Kingsburg Joint Union School District (Elem)<br>Carol Williamson | Kings River-Hardwick School District<br>Andrea Materoh   |
| Kings Canyon Joint Unified School District<br>Ron Hudson         | Fowler Unified School District<br>Eric Cederquist  |
| Central Unified School District<br>Mary Romero                   | Kerman Unified School District<br>Jim Foley  |
| Island Union Elementary School District<br>Tom Bates             | Guests:<br>Dennis Williams - <i>Keenan &amp; Associates</i><br>Dr. Henry Brock – <i>Brock's Loss Control</i><br>Bill Tucker - <i>Tucker-Alexander Ins.</i><br>Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Southwest Transportation Agency<br>Hemanta Mungur                |  |
- Approval of Agenda** The motion was made by member Teixeira and seconded by member Materoh to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Bates and seconded by member Nikkel to approve the consent agenda which included the following:  
A. Approval of the minutes of the January 18, 2007 Executive Committee as mailed.  
B. Approval of expenditures (Attachment A).  
Motion carried.
- Treasurer's Report** The O.S.S. accountant, Carol Williamson, presented the financial statement for quarter ending March 31, 2007, (Attachment B). The motion was made by member Teixeira and seconded by member Cederquist to accept the financial statements as presented. Motion carried.
- Broker's Report**  
Investment Policy The broker, Bill Tucker Jr. mentioned one of the accreditation requirements was to annually review the O.S.S. Investment Policy. The O.S.S. adopts as its own policy the Fresno County Treasurer's Statement of Investment Policy. He stated for the record there have been no changes to the County's Investment Policy since the December 2005 revision.
- SELF vs SAFER The broker briefly mentioned, at this time SELF has the lower rate for excess liability. There could be coverage differences between SELF and SAFER and would revisit this issue at an Executive Committee meeting later in the year.

## Organization of Self Insured Schools

April 26, 2007

Page 2

### Broker's Report

#### Cont.

Golf Tournament

The Bill Tucker / Pat Magill Memorial Golf Tournament will be held this year on Thursday, June 21, 2007 at the Sherwood Forest Golf Club in Sanger. All districts are encouraged to come and join in on the fun day which includes a modified shotgun start, soft drinks and New York strip dinner afterwards.

### Administrator's Report

The claims administrator, Erik Knak was not in attendance. An O.S.S. claims update report was presented by Mr. Tucker, (attachment C).

### Loss Control Report

Playground Signs

O.S.S. risk manager, Dr. Henry Brock reported on the new mandate which requires school districts to post *Warning Signs* at all playground areas. He mentioned new playgrounds already have the appropriate signs, only the older ones appear to be in need of these signs.

Pom & Assoc

Dr. Brock mentioned Pom & Associates had not invoiced the O.S.S. for their 05/06 safety inspections. He was looking into this discrepancy.

The committee recessed at 11:35 a.m. and reconvened at 11:55 a.m.

### Action Items

SETECH Report

Dennis Williams from Keenan & Associates presented the *O.S.S. Financial Management Information Report* as of June 30, 2005 and June 30, 2006. It was reported that O.S.S. enjoys a secure financial position with an actuarially-determined greater than 90% confidence level funding of its outstanding liabilities, a stable rate structure and to date has paid out over \$6.3 million in dividends to its members. The motion was made by member Teixeira and seconded by member Nikkel to accept the report, (enclosed). Motion carried.

Bylaw Amendment  
WRA Clarification

The motion to accept the bylaw amendment clarifying the *Withdrawal Reserve Account* was made by member Cederquist and seconded by member Teixeira, (attachment D). Motion carried.

Amendment of  
Policy F-04

Dr Brock presented an amendment to *Policy #F-04, Facility Audits and Status Reports*, (attachment E). The amendment clarifies what the responsibilities of the district will be in their reporting requirements. The motion to accept the F-04 Amendment as presented was made by member Materoh and seconded by member Teixeira. Motion carried.

FASBO  
Membership

The broker requested that Fresno Area Self-Insurance Benefits Organization (F.A.S.B.O.) be accepted as a member in the O.S.S. as a sister JPA effective March 16, 2007. F.A.S.B.O. was created to reduce the cost of health insurance services by participating in a risk sharing self-insurance pool. Their membership consists of mostly O.S.S. member districts. The motion to accept F.A.S.B.O. as an O.S.S. member district effective March 16, 2007 was made by member Teixeira and seconded by member Nikkel. Roll call resulted in the following vote: AYES: Members Materoh, Romero, Jennings, Mungur, Foley, Nikkel, Teixeira, and Bates. NOES: None. ABSTENTIONS: Members Cederquist, and Williamson. ABSENT: Member Gustafson. Motion carried.

Loss Fund

The broker presented the loss fund rates with the modified premium for each member using a \$50,000 and \$100,000 SIR, (attachment F). The motion was made by member Cederquist and seconded by member Teixeira to recommend to the Board, approval of the loss fund rates. Motion carried.

Dividend Payment

The motion was made by member Teixeira and seconded by member Nikkel to recommend to the Board payment of the 2006/07 dividend, (attachment G). Motion carried.

## Organization of Self Insured Schools

April 26, 2007

Page 3

### Action Items

#### Cont.

- At Large  
Membership
- The motion was made by member Romero and seconded by member Nikkel to recommend to the Board the retention of the current slate of at large members, (attachment H). Motion carried.
- Meeting Dates/  
Times/Locations
- The motion was made by member Materoh and seconded by member Bates to approve O.S.S. Resolution #JPA O7-1 for establishing date, time and place of regular meetings of the O.S.S. Executive Committee, (Attachment I). Motion carried.

### Board Member Report

President Jennings asked if any member had items to report. There was no response.

### Closed Session

There were no items for closed session

### Next Meeting/ Adjournment

The next scheduled meeting for the Executive Committee is 9:00 a.m. on Monday, May 21, 2007 at Southwest Education Support Center, Caruthers.

With no further business, the motion was made by member Bates and seconded by member Romero to adjourn the meeting. Motion carried and the meeting adjourned at 12:27 p.m.

Prepared by,

Approved by,

Donna Murry  
AM:dm

Andrea Materoh  
O.S.S. Secretary