

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, July 15, 2010

Rodolfo's
1802 E. Front
Selma, CA 93662

Meeting Minutes

- Call to Order** President Warren Jennings called the meeting to order at 11:11 a.m.
- Attendance**
- | | |
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| Pacific Union Elementary School District
Warren Jennings | Kerman Unified School District
Jim Foley |
| Kingsburg Joint Union School District (Elem)
Dr. Mark Ford
Carol Williamson | Central Unified School District
Mary Romero |
| Southwest Transportation Agency
Hemanta Mungur | Kings Canyon Unified School District
Adele Nikkel |
| Fresno County Office of Education
Jeff Becker | Guests:
Dennis Williams - <i>Keenan & Associates</i>
Dr. Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
- Approval of Agenda** President Jennings mentioned an emergency Action Item was needed to be added, *Consider O.S.S. Resolution #10-3, O.S.S. Withdrawal from Schools Excess Liability Fund (SELF)*. The motion to approve the agenda with the new item was made by member Ford and seconded by member Nikkel. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Ford and seconded by member Nikkel to approve the consent agenda which included the following:
- A. Approval of the minutes of the May 18, 2010 meeting as mailed.
 - B. Approval of expenditures for year ending June 30, 2010 (Attachment A).
- Motion carried.
- Treasurer's Report** The O.S.S. accountant, Carol Williamson presented the un-audited financial statement for year ending June 30, 2010, (Attachment B). It was mentioned since this was the un-audited statement, some figures would change and be booked to their proper year. The motion to approve the un-audited financial statement for year ending June 30, 2010 was made by member Foley and seconded by member Nikkel. Motion carried.
- Broker's Report**
- Caruthers' Final Refund Payment The broker, Bill Tucker Jr. mentioned the final refund payout check due Caruthers had been issued. As soon as the district returns the signed acknowledgment of their continuing duties and obligations under the O.S.S. Bylaws, the final refund check will be mailed to them.
- SELF Withdrawal Due to a major decline in their ADA and recent rate increases; it was the Broker's recommendation for the O.S.S. members to present to their Boards a resolution for withdrawal from School Excess Liability Fund (SELF). He will be sending out a letter explaining in more detail this action along with a sample resolution to all O.S.S. members within a couple of weeks.

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WeTip

The broker mentioned O.S.S. is participating in a school safety rewards program called WeTip developed specifically for Southern & Northern California ReLiEF (SCR & NCR). It offers monetary incentives through the use of a school safety hotline when vandalism or thief claims occur. So far there has been no use of this program by O.S.S. members. It was stated the claims administrator would try to educate the members about using the rewards program when a claim occurs.

The committee recessed at 11:22 a.m. and reconvened at 11:38 a.m.

Administrator's Report

The claims administrator for the O.S.S., Erik Knak from Knak & Company was unable to attend due to a scheduling conflict. On his behalf, the broker presented the *O.S.S. Loss History Review – (Incurred)* for years 2003-04 through 2009-10, (Attachment C).

Loss Control Report

WeTip

O.S.S. risk manager; Dr. Henry Brock mentioned he would be sending an email to all districts regarding the pricing of WeTip material in the near future. He also mentioned information on using the rewards program could be found at the O.S.S. website, www.ossweb.org under the Risk Management section.

REMS Grant

Dr. Brock briefly mentioned Fresno County Office of Education had agreed to be the Lead Educational Agency (LEA) for the Readiness and Emergency Management for Schools (REMS) Grant. Having a LEA is essential for the implementation of this program.

Action Items

Election of Officers

The motion was made by member Foley and seconded by member Nikkel to reelect the current officers, (Attachment D). Motion carried.

Conflict of Interest Code

President Jennings presented the 2010 Multi-County Biennial Notice to the Executive Committee for their review, (Attachment E). It was determined no amendment to the conflict-of-interest code for the O.S.S. was needed. The motion to accept the conflict of interest code in its current state was made by member Nikkel and seconded by member Ford. Motion carried.

Use of Facilities

The broker reported on a potential conflict between the O.S.S. Use of Facilities Policy and its Terms & Conditions for the use of a member's facilities. The action was tabled until the next meeting until further clarification from the O.S.S. attorney could be given.

REMS Grant

After a lengthy discussion by the Executive Committee, it was their consensus that more research was needed and to delay applying for the REMS grant at this time. No action was taken.

OSS Resolution Withdrawal / SELF

The broker presented Resolution #10-3; O.S.S. Withdrawal from S.E.L.F., (Attachment F). In addition to the individual member districts, the O.S.S. as a JPA also obtains their excess liability from S.E.L.F. The motion was made by member Nikkel and seconded by member Ford for approving O.S.S. to withdraw from S.E.L.F. Motion carried. The withdrawal intent would be for the fiscal year beginning July 1, 2011.

Board Member Report

President Jennings presented the 2nd Place Team winnings of \$50 each from the recent JPA golf tournament to Member Mungur on behalf of Kirk Hunter and his team. Kirk's team could not stay for the presentation of the prizes.

President Jennings reported on the injunctive relief defense costs which NCR has available for its members. The Executive Committee felt this coverage was good to have. It was discussed should two NCR members be aligned against each other in a suit, arbitration could be an option and an avenue to be explored.

Closed Session

There were no items for closed session.

Next Meeting/ Adjournment

The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, October 28, 2010 at Rodolfo's, Selma.

With no further business, the motion was made by member Nikkel and seconded by member Foley to adjourn the meeting. Motion carried and the meeting adjourned at 12:22 p.m.

Prepared by,

Approved by,

Donna Murry
WEJ:dm

Warren E Jennings
Acting O.S.S. Secretary