

**ORGANIZATION OF SELF-INSURED SCHOOLS
(O.S.S.)**

Executive Committee Meeting

11:00 a.m. Thursday, October 25, 2007

Rodolfo's
1802 E. Front
Selma, CA 93662

Meeting Minutes

- Call to Order** President Warren Jennings called the meeting to order at 11:10 a.m.
- Attendance**
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| Pacific Union School District
Warren Jennings | Kingsburg Joint Union School District (Elem)
Carol Williamson
Mark Ford |
| Kings River-Hardwick School District
Andrea Materoh | Selma Unified School District
Larry Teixeira |
| Island Union Elementary School District
Diane Augusto | Central Unified School District
Mary Romero |
| Southwest Transportation Agency
Hemanta Mungur | Fowler Unified School District
Eric Cederquist |
| West Park Elementary School District
Edith Gustafson | Guests:
Erik Knak – <i>Knak & Company</i>
Dennis Williams - <i>Keenan & Associates</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Kings Canyon Joint Unified School District
Ron Hudson | |
- Approval of Agenda** The motion was made by member Teixeira and seconded by member Gustafson to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Teixeira and seconded by member Romero to approve the consent agenda which included the following:
A. Approval of the minutes of the July 19, 2007 Executive Committee as mailed.
B. Approval of expenditures (Attachment A).
Motion carried.
- Treasurer's Report** The O.S.S. accountant, Carol Williamson, presented the financial statement for quarter ending September 30, 2007, (Attachment B). The Poms & Associates 05/06 safety inspection fee, which was not invoiced until recently, was to be posted to the 07/08 fiscal year as per direction by the auditor. The motion to amend the budget and increase the safety inspection allocation for the 07/08 year from \$22,500 to \$45,000 was made by member Cederquist and seconded by member Materoh. Motion carried. The motion to accept the financial statement as presented with its amendment was made by member Teixeira and seconded by member Gustafson. Motion carried.

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Broker's Report

Accreditation
Review

The broker, Bill Tucker Jr. mentioned the O.S.S. accreditation application had been completed and submitted. His office is now waiting for contact by CAJPA for the next step of the process, which is the in house review. The JPA goes through the review every three (3) years, with its current accreditation expiring this coming November.

SELF

The broker mentioned he has had numerous conversations with the new director of S.E.L.F. in addition to having the O.S.S. actuary review the S.E.L.F. financials. It was the recommendation of the broker for the O.S.S. to stay with S.E.L.F. for one more year.

Risk Mngmnt
Policies/Forms

The broker will be reviewing current O.S.S. policies and forms for updating as needed.

NCR Annual
Meeting

Mr. Tucker reported on the highlights from the annual NorCal ReLiEF (NCR) meeting which he recently attended:

1. NCR claims audit received average to above average grade with high marks on service.
2. The ad hoc committee, of which the broker was a member, was successful in getting pricing policy amendments for the special districts such as transportation and Sister JPAs. Transportation agencies would realize a reduction in their ADAs to 30% for transporting member districts and a reduction to 40% for transporting non-member districts. Sister JPAs with no employees would be charged \$1,000 for their liability premium. These changes would be implemented at the next renewal.

The committee recessed at 11:30 a.m. and reconvened at 11:50 a.m.

Administrator's Report

The claims administrator, Erik Knak presented the OSS Loss History Review, (Attachment C). He reported there were currently fifty (50) open claims. The current 07/08 year is shaping up to be a good year as compared to 06/07 which ended up being a year of higher property and auto losses.

Loss Control Report

There was no loss control report available.

Action Items

OSS Secretary
Replacement

President Jennings announced Andrea Materoh from Kings River-Hardwick would be taking a position at another district and would be leaving her role as secretary on the Executive Committee. He stated the need to replace her in that position and made the motion to have member Gustafson serve as secretary for the remainder of the year. The motion was seconded by member Cederquist. Motion carried.

Board Member Report

President Jennings asked if any member had items to report. There was no response.

Closed Session

There were no items for closed session

Next Meeting/

The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, January 17, 2008 at Rodolfo's – Selma.

Adjournment

With no further business, the motion was made by member Romero and seconded by member Gustafson to adjourn the meeting. Motion carried and the meeting adjourned at 12:00 p.m.

Prepared by,

Approved by,

Donna Murry
AM:dm

Andrea Materoh
O.S.S. Secretary