

**ORGANIZATION OF SELF-INSURED SCHOOLS  
(O.S.S.)**

**Executive Committee Meeting**

1:00p.m. Thursday, July 17, 2003

Rodolfo's  
1802 E. Front  
Selma, CA 93662

**Meeting Minutes**

- Call to Order** President Warren Jennings called the meeting to order at 1:07 p.m.
- Attendance**
- |  |   |
|--|---|
| Pacific Union School District<br>Warren Jennings               | Kerman Unified School District<br>Larry Teixeira                                    |
| Kings Canyon Unified School Dist.<br>Tern Bechtel<br>Rod Frese | Island Union Elementary School District<br>Tom Bates                                |
| Fowler Unified School District<br>Eric Cederquist              | Guests:<br>Tom Russo<br>Erik Knak<br>Dick Rhodes<br>Bill Tucker, Jr.<br>Donna Murry |
- Approval of Agenda** The motion was made by member Frese and seconded by member Teixeira to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Cederquist and seconded by member Teixeira to approve the consent agenda which included the following:  
A. Approval of the minutes of the May 20, 2003 Executive Committee meeting as mailed.  
B. Approval of expenditures (Attachment A). Motion carried.
- Treasurer's Report** The OSS treasurer, Rod Frese presented the financial statement for year ending June 30, 2003, (Attachment B). The motion to accept the report as presented was made by member Teixeira and seconded by member Cederquist. Motion carried.
- Broker's Report** The Broker, Bill Tucker Jr. reported the SELF rates for the 2003/04 year were higher than anticipated. The first layer of coverage of \$14 million in excess of \$1 million is \$4.16 per ADA and the Option 3 level of \$30 million in excess of \$15 million is \$0.93 ADA, (Attachment C). He continued on to say each district is an individual member of SELF, but recommended to them the Option 3 level.
- SELF Rates  
2003/04*
- After the meeting, the Broker received word from SELF that rebates would be given for years 1987/88, 1988/89 and 1989/90. These rebates would be credited against premiums owed for the 2003/04 coverage year to districts who were members of SELF during that time.*
- NorCal Meeting** Mr. Tucker mentioned he would be attending the NorCal ReLiEF semi-annual meeting the following day. The approval of Armona Elementary's Crossroads Charter School was on their agenda. Also mentioned was the retirement of NorCal's President, Duain McDonald. He has served in this position since the formation of NorCal.

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**Broker's Report Cont.** The Broker presented the only unclaimed prize from the recent golf tournament to Erik Knak. His team, *though close*, came in last with each player winning a sleeve of golf balls.  
Golf Tournament

**Administrator's Report** The Claims Administrator, Erik Knak presented the summary of claims report, (attachment D). He reported the reserves for the OSS are excellent as compared to other JPAs he services.

The Committee recessed at 1:22 p.m. and reconvened at 1:37 p.m.

**Loss Control Report** Dick Rhodes, the Independent Contractor for Loss Control mentioned he is available for providing workshops to classified people this summer.

Summer Bulletin Mr. Rhodes reported on the bulletin he recently mailed to all member districts. There were several important topics in the bulletin which he wanted districts to be aware:

1. Fire Drill Requirements
2. Classroom Decorations
3. Pesticides — No pesticides are allowed in the classrooms, kitchens or pantries
4. Safety Workshops for summer help — i.e. students
5. Heat Stroke — Plenty of water needs to be consumed for prevention, Pepsi does not count

**Action Items** Mr. Tucker reported on Armona Elementary's new charter school, Crossroads Charter School. The charter was effective July 1, 2003, but no students would be attending until sometime in August. The OSS needs to ratify the charter before NorCal can officially approve them. The motion was made by member Bates and seconded by member Frese to approve Crossroads Charter School. Motion carried.

Student Travel Accident Ins Ernie Souders, the agent providing the student travel accident insurance for the OSS, reported the renewal rates remained the same as the year prior at \$0.23/ADA, (Attachment E). The JPA purchases excess travel accident insurance for its member districts with a limit of 1,500 per student. Notice will be mailed direct to the districts should they be interesting in increasing their limits of coverage. The motion was made by member Cederquist and seconded by member Frese to renew the student travel accident insurance. Motion carried.

Election Of Officers After a brief discussion, the motion was made by member Frese and seconded by member Teixeira to re-elect the existing slate of officers with Terri Bechtel to replace Rod Frese as treasurer, (attachment F). Motion carried.

**Board Member Report** President Jennings presented a plaque to Rod Frese for his years of service as a member on the Executive Committee and as treasurer of the OSS, serving from 1994 to 2003. He is leaving his position at Kings Canyon Unified and taking a new position as vice president at the College of the Sequoias in Visalia.

President Jennings also announced that Larry Teixeira is replacing Henry Brock as Asst. Superintendent of Business and Support in Selma.

President Jennings presented Ernie Souders who spoke briefly on an energy savings program that is guaranteed and insured. He reported that the program would lower the energy costs to private industry and schools and realize a potential savings of twenty to twenty-five percent. It was suggested a possible demonstration be made to the Executive Committee sometime in the future.

The motion to end open session and go into closed session was made by member Frese and seconded by member Teixeira. Motion carried.

The Board recessed at 1:58 p.m. and reconvened at 2:00 p.m.

**Closed Session** The Board went into closed session at 2:00 p.m. and reconvened at 2:03 p.m.

Risk Control            It was moved by member Frese and seconded by member Teixeira to approve the  
Contract                recommendation of the subcommittee, which was formed to interview candidates for the  
                                 position of risk manager. Motion carried.

The subcommittee's recommendation was to hire two people to fill the position of Risk Control. Dick Rhodes was granted a one year contract and Henry Brock was given a three year contract, (Attachments G and H).

**Next Meeting/** The next scheduled meeting for the Executive Committee is at 11:00 am. on Thursday,  
**Adjournment** **October 23, 2003** at Rodolfo's in Selma.

With no further business, the motion was made by member Teixeira and seconded by member Bates to adjourn the meeting. Motion carried and the meeting adjourned at 2:03 p.m.

Prepared by,

Approved by,

Donna Murry

Warren E. Jennings  
Acting Secretary

WEJ:dm