

# ORGANIZATION OF SELF-INSURED SCHOOLS

## Annual Board Meeting

10:00 a.m. Monday, May 21, 2007

Southwest Education Support Center  
16644 S. Elm  
Caruthers, CA 93609

## Meeting Minutes

- Call to Order** The meeting was called to order at 10:25 a.m. by President Warren Jennings.
- Attendance**
- |  |   |
|--|---|
| Pacific Union Elementary School District<br>Warren Jennings                            | Selma Unified School District<br>Larry Teixeira   |
| Kingsburg Joint Union School District (Elem)<br>Dr. Mark Ford<br>Carol Williamson      | Kings River-Hardwick School District<br>Andrea Materoh  |
| Island Union Elementary School District<br>Tom Bates<br>Diane Augusto                  | Fowler Unified School District<br>Eric Cederquist   |
| Southwest Transportation Agency<br>South County Support Services Agency<br>Kirk Hunter | Kerman Unified School District<br>James Foley   |
| West Park Elementary School District<br>Edith Gustafson<br>Ralph Vigil                 | Central Unified School District<br>John Mulligan  |
| American Union Elementary School District<br>Ed Gonzalez<br>Christine Ortega           | Delta View Joint Union School District<br>Bernie Hanlon   |
| Sanger Unified School District<br>Marc Johnson   | Guests:<br>Erik Knak – <i>Knak &amp; Company</i><br>Tom Russo – <i>Keenan &amp; Associates</i><br>Dennis Williams – <i>Keenan &amp; Associates</i><br>Dr. Henry Brock – <i>Brock's Loss Control</i><br>Bill Tucker - <i>Tucker-Alexander Ins.</i><br>Donna Murry – <i>Tucker-Alexander Ins.</i> |
- Quorum** A quorum of the Board was present.
- Introductions** The attending directors and guests introduced themselves.
- Approval of Agenda** The motion was made by member Hunter and seconded by member Teixeira to approve the agenda. Motion carried.
- Public Hearing** President Jennings asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion to approve the consent agenda, which included the minutes of the May 22, 2006 meeting as mailed, was made by member Bates and seconded by member Gustafson. Motion carried.

**Organization of Self Insured Schools  
Annual Board Meeting  
May 21, 2007  
Page 2**

- Broker's Report** The broker, Bill Tucker Jr., presented the *estimated* SELF premium for the 07/08 excess liability, (Attachment A).  
Est. SELF Prem.
- Golf Tournament It was mentioned the Bill Tucker / Pat Magill Memorial Golf Tournament would be held this year on Thursday, June 21 at the Sherwood Forest Golf Club in Sanger. Please contact Tucker-Alexander Insurance for more information. District teams or individual entries are welcomed.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review – (Incurred) 1999-00 through 2006-07*, (Attachment B). Currently the O.S.S. is holding within their average range of open claims, though the total reserves are higher than the same period the year prior.
- Loss Control Report** O.S.S. risk manager, Dr. Henry Brock touched upon several areas of safety he had focused on this year - playground safety and coaching. A clinic for elementary and high school coaches was held earlier this year and an on-line training module for coaches is available on the OSS website - [www.ossweb.org](http://www.ossweb.org). He will continue his visits to districts that have newly installed playgrounds for their initial inspection. A upcoming clinic *Coaching the Experienced Driver* will be held on June 7 and June 8, 2007 as reducing vehicle losses is also an ongoing issue. He mentioned the next round of districts to receive their safety inspections through Poms & Associates, will be commencing in the near future.
- Action Items**
- Loss Fund The broker presented the 07/08 loss fund rate with its extended premium and comparison with the 06/07 year for each district, (Attachment C). It was the consensus to stay with the \$50,000 S.I.R. The motion to approve the loss fund rate was made by member Bates and seconded by member Materoh. Motion carried.
- NorCal Rates The Northern California ReLiEF (NCR) liability and property rates were presented by the broker for approval, (Attachment D). He mentioned the liability rate took a four percent (4%) increase over that from the year prior. It was also mentioned the O.S.S. has a good liability loss experience and is receiving the maximum twenty-five percent (25%) credit on their rate. The property rate decreased slightly from the year prior. The broker continued on to say this year all members will be insured for the first 5 Million of liability through NCR. After a lengthy discussion, the motion to recommend approval of the NCR rates based on an examination of the ADA for Southwest Transportation was made by member Teixeira and seconded by member Gustafson. Roll call resulted in the following vote: AYES: Members Materoh, Gustafson, Cederquist, Ford, Foley, Teixeira, Bates, Jennings, Mulligan, Hanlon, Gonzalez, and Johnson. NOES: Member Hunter. ABSTENTIONS: None. ABSENT: Members Hudson, Iribarren, Bogan, Romero, Lee, Cash, Mannlein, Padilla, Sessions, Walters, Martin, Becker, Evans, Salvador, Nikkel, Enns, Sousa, Sherrod, Vandro, Bubar, Alderete, Larson, Rossette, Tafoya, Stahl, Rodriguez, Ramirez, Kuhn, S. Mulligan, Green, Marvin, Drew, Pestorich, and Hernandez. Motion carried.
- Dividends The dividend payment, as recommended by the Executive Committee, was presented, (Attachment E). The motion to approve the second of a three year dividend payment as presented was made by member Cederquist and seconded by member Ford. Motion carried.  
*Dividend payments will be paid in the 06/07 fiscal year.*
- Budget The motion was made by member Mulligan and seconded by member Ford to approve the O.S.S. budget for the 07/08 year, (Attachment F). Motion carried.

**Organization of Self Insured Schools  
Annual Board Meeting  
May 21, 2007  
Page 3**

**Action Items**

**Cont.**

At Large  
Membership

It was moved by member Bates and seconded by member Teixeira to retain the current slate of at large members on the Executive Committee, (Attachment G). Motion carried.

**Board Member  
Report**

President Jennings thanked member Hunter for his hospitality in hosting the annual OSS Board of Directors meeting. He also extended his best for those present who will be retiring at the end of the current school year...Members John Mulligan from Central Unified School District, and Tom Bates from Island Union Elementary School District, both serving many years on the Executive Committee.

**Closed Session** There were no items for closed session.

**Next Meeting/  
Adjournment** The next scheduled Annual Board Meeting is 10:00 a.m. on **Tuesday, May 20, 2008** at ***Southwest Education Support Center.***

With no further business, the motion was made by member Gustafson and seconded by member Teixeira to adjourn the meeting. Motion carried and the meeting adjourned at 10:55 a.m.

Prepared by,

Approved by,

Donna Murry  
AM:dm

Andrea Materoh  
O.S.S. Secretary