

# SELF INSURANCE GROUP

## Quarterly Board Meeting

1:30 p.m. Tuesday, May 3, 2011

J. Frank Parks Education Center  
Selma Unified School District  
3036 Thompson Avenue  
Selma, California

## Meeting Minutes

**Call to Order** Acting President Marc Johnson called the meeting to order at 1:33 p.m.

### **Attendance**

Sanger Unified School District  
Marc Johnson  
Kenneth Marcantonio

Kings Canyon Joint Unified School District  
Ron Hudson

Kingsburg Joint Union School District (Elem)  
Dr. Mark Ford  
Carol Williamson

Central Unified School District  
Jim Bauler

Selma Unified School District  
Larry Teixeira

Guests:  
Sharon Castillo – *Tristar Risk Management*  
Curt Crockett - *Tristar Risk Management*  
Dr. Henry Brock – *Brock's Loss Control*  
Bill Tucker - *Tucker-Alexander Insurance*  
Donna Murry – *Tucker-Alexander Insurance.*

Riverdale Joint Unified School District  
Pete Faragia

### **Approval of Agenda**

The motion to approve the agenda was made by member Ford and seconded by member Faragia. Motion carried.

### **Public Hearing Session**

Acting President Johnson asked if anyone wished to address the Board. There was no response.

### **Consent Agenda**

The motion was made by member Ford and seconded by member Teixeira to approve the consent agenda which included the following:

- A. Approval of the minutes of the January 11, 2011 meeting as mailed.
  - B. Approval of expenditures for quarter ending March 31, 2010, (Attachment A).
- Motion carried.

### **Treasurer's Report**

Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for quarter ending March 31, 2011, (Attachment B). The motion to approve the treasurer's report as presented was made by member Marcantonio and seconded by member Ford. Motion carried.

### **Broker's Report**

#### Claims Cost Analysis

The broker, Bill Tucker Jr. presented the claims cost analysis for period March 2011, (Attachment C). Along with his report, he presented an article from the *Insurance Journal* stating a new study by the California Workers' Compensation Institute has confirmed California's workers' compensation reforms in 2002-2004 have been eroded.

#### Unification

The broker reported briefly on the unification of two O.S.S. districts, Washington Union High and American Union Elementary. The unification of the two districts is slated for 7/01/11 and will use Washington Unified School District for their new name. A non O.S.S district, West Fresno Elementary is also to be part of the new unified district. Their date to join the unified district is unknown at this time as their lapsation as a district still needs approval from the State Board of Education.

#### JPA Golf Tourney

The broker announced the date for the upcoming Bill Tucker / Pat Magill Memorial Golf Tournament is Thursday, June 23, 2011. An entry form for the tournament is enclosed.

**Administrator's Report** The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management reported on the current trending of claims. She is seeing less medical only claims; but on the reverse side, there's an increase of 66% for indemnity claims involving loss time and surgeries. There has also been an increase in stress related claims.

**Loss Control Report**

Risk Mgmt Clmnt  
Contact Guidelines

F.C.S.I.G. risk manager, Dr. Henry Brock presented guidelines he developed for assisting districts with claimants filing multiple claims in a five-year period, (Attachment D). Upon district request, the risk manager would contact the claimant to assist them in analyzing the causes of the claim and how to avoid injuries in the future.

Website Update

Dr. Brock is looking into the cost for enhancing the O.S.S. website with a new search feature, enabling quick access to topics of interest.

District Visits

Dr. Brock mentioned he would be visiting districts that do not have membership on the F.C.S.I.G. board. The purpose is to check and see if there are any district risk management needs not being met.

Online Safety Audits

Dr. Brock reported on a new software program for Poms & Associates. Districts will now have their safety audit reports available online in addition to their hard copy. Numerous other features of the software will be available and districts will be notified in the near future regarding how to access the information. The new software program will be particularly beneficial to Maintenance and Operations.

Facility Inspections  
Reports/Safety Audits

Districts are required by the Office of Public School Construction (OPSC) to provide an annual Facility Inspection Report (FIT), whereas through the O.S.S., safety audits are conducted every three years with a follow up visit within the first twelve (12) months. These safety audits are conducted by Poms & Associates. Dr. Brock is working with OPSC and Poms & Associates on the practicality of combining the two reports thus saving time for the districts.

**Action Items**

Parlier Rescindment

This Action Item was tabled until the next F.C.S.I.G. meeting on June 7.

SETECH

The broker presented the new three year SETECH proposal, (Attachment E). Fees for years one and two remain the same as the current contract with year three taking a slight increase. The motion to accept the new three year contract with SETECH was made by member Ford and seconded by member Teixeira. Motion carried.

Bylaw Revision

The motion to approve the Bylaw revision which provides that a second notice of intent to withdraw in three years is not revocable by a member was made by member Ford and seconded by member Hudson, (Attachment F). Motion carried.

Meeting Locations/  
Times/Dates

The motion was made by member Teixeira and seconded by member Ford to approve F.C.S.I.G. Resolution #JPA F11-3 for establishing date, time and place of regular meetings of F.C.S.I.G., (Attachment G). Motion carried.

**Board Member Report**

Acting President Johnson asked if any member had items to report. There was no response.

**Closed Session**

There were no items for closed session.

**Next Meeting/  
Adjournment**

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, June 7, 2011**. With no further business, the motion to adjourn the meeting was made by member Teixeira and seconded by member Faragia. Motion carried and the meeting adjourned at 2:20 p.m.

Prepared by,

Approved by,

Donna Murry  
MJ:dm

Marc Johnson  
F.C.S.I.G. Secretary