

**FRESNO COUNTY SELF INSURANCE GROUP
(F.C.S.I.G.)**

Quarterly Board Meeting

1:30 p.m. Tuesday, May 6, 2008

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:34 p.m.

Attendance

Fowler Unified School District
Eric Cederquist

Kings Canyon Joint Unified School District
Adele Nikkel

Kingsburg Joint Union School District (Elem)
Mark Ford
Carol Williamson

Selma Unified School District
Larry Teixeira

Central Unified School District
Mike Berg
Mary Romero

Riverdale Unified School District
Elaine Cash

Alvina Union Elementary School District
Mike Iribarren
Larry Wilson

Guests:
Dr. Henry C. Brock – *Brock's Loss Control Services*
Sharon Castillo – *Tristar Ins. Group*
Curt Crockett – *Tristar Ins. Group*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry – *Tucker-Alexander Ins.*

Approval of Agenda The motion to approve the agenda made by member Ford and seconded by member Nikkel. Motion carried.

Public Hearing Session President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion was made by member Teixeira and seconded by member Ford to approve the consent agenda which included the following:
A. Approval of the minutes of the January 8, 2008 meeting as mailed.
B. Approval of expenditures, (Attachment A).
Motion carried.

Treasurer's Report Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for quarter ending March 31, 2008, (Attachments B).

Broker's Report Accreditation The broker, Bill Tucker Jr. reported F.C.S.I.G. had received conditional full accreditation and the accreditation with excellence status only needed to have a couple of requirements satisfied. All of the outstanding requirements will be handled at the meeting today.

Claims Cost Analysis The broker presented the Claims Cost Analysis for period April 30, 2008, (Attachment C).

Parlier USD The broker mentioned the board president from Parlier Unified was looking at other worker's compensation options through an outside broker. The 12/31 notice of intent to withdrawal was not given by the district to F.C.S.I.G. Their board president was advised of such.

Broker's Report

Cont.

Renewal Payrolls The broker gave a brief summary on the formula used for calculating districts' estimated payrolls for the 2008/2009 year. A zero percent growth factor was applied to the current payrolls. For larger districts experiencing growth, this could be too low of a factor though any adjustments would be made up at the time of the audit.

Golf Tournament The Bill Tucker / Pat Magill Memorial Golf Tournament will be held this year on Thursday, June 19th at the Sherwood Forest Golf Club.

NOTE: Entry forms for the tournament are enclosed.

Administrator's Report

Sharon Castillo, the F.C.S.I.G. claims administrator gave the claims report. She mentioned year to date four hundred seventy-four (474) claims have been opened and four hundred seventy-eight (478) claims have been closed. This is a one hundred percent (100%) closing ratio. She is currently pursuing a second fraud claim. The first fraud claim is awaiting a date for trial and it is hopeful a conviction will be received.

Loss Control Report

District Visits

F.C.S.I.G. risk manager, Dr. Henry Brock mentioned district visits were continuing for those districts with new superintendents or assistant superintendents who serve as liaison to the JPA. These visits, with the assistance of the broker, are to acquaint the new liaisons with programs offered by F.C.S.I.G.

Online training

Dr. Brock reported on the in-service workshop recently held at Clay Jt Union Elementary on the improvements made to the online training modules. Record keeping for employees' training had been enhanced.

Boom Lift Clinic

Dr. Brock mentioned the boom lift clinic is set for Monday June 16, 2008.

Action Items

Amended
Financial Audit

An amendment to the financial audit for years ending June 30, 2007 and 2006 addressing ceded claims under the *Claims Development Information* of the audit was presented by the broker, (Attachment D). The motion to accept the amendment to the F.C.S.I.G. financial audit as presented, was made by member Ford and seconded by member Teixeira. Motion carried.

The amendment replaces page 14 of the financial audit and will satisfy the CAJPA requirement for addressing ceded claims in the financial audit for this past year.

SETECH Report

The broker presented the new three year SETECH proposal, (Attachment E). The motion was made by member Cash and seconded by member Nikkel to accept the proposal as presented. Motion carried.

Investment Policy

Mr. Tucker presented to the Board, the annual review of the F.C.S.I.G. Investment Policy as is mandated by the accreditation process. F.C.S.I.G. adopts as its own policy the Fresno County Treasurer's Statement of Investment Policy. He stated there were only a couple of minor changes under the current December 2007 revision, (Attachment F). The motion to accept the current December 2007 revision of the Investment Policy of the County of Fresno as the investment policy for F.C.S.I.G., (Attachment G) was made by member Ford and seconded by member Teixeira. Motion carried

NOTE: A copy of the current December 2007 revision of the Investment Policy of the County of Fresno as adopted by F.C.S.I.G. can be found online at the F.C.S.I.G. website: www.fcsigweb.org

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Action Items Cont.

Policy for Claims & Coverage Disputes The broker presented to the Board for their approval Policy # F-02, *Procedure for Appeal of Decision Including Claims and Coverage Disputes*, (Attachment H). This policy was developed by the combined efforts of the broker and the F.C.S.I.G. attorney, John Phillips and was required for receiving Accreditation with Excellence status. The motion was made by member Cash and seconded by member Nikkel to approve Policy #F-02 as presented. Motion carried.

At Large Members The motion to retain the current slate of at-large members to the Board, (Attachment I) was made by member Berg and seconded by member Romero. Motion carried.

Meeting Dates/Times/Locations The motion was made by member Ford and seconded by member Nikkel to approve F.C.S.I.G. Resolution #F 08-2 for establishing date, time and place for the meeting of the F.C.S.I.G. Board of Directors, (Attachment J). Motion carried.

Board Member Report President Cederquist asked if any member had items to report. There was no response.

Closed Session There were no items for closed session.

Next Meeting/Adjournment The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, June 10, 2008**. With no further business, the motion to adjourn the meeting was made by member Cash and seconded by member Teixeira. Motion carried and the meeting adjourned at 1:57 p.m.

Prepared by,

Approved by,

Donna Murry
EC:dm

Eric Cederquist
Acting Secretary