

**FRESNO COUNTY SELF INSURANCE GROUP
(F.C.S.I.G.)**

Quarterly Board Meeting

1:30 p.m. Tuesday, January 09, 2007

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:31 p.m.

Attendance

Fowler Unified School District
Eric Cederquist

Alvina Elementary School District
Paul Cannon

Kings Canyon Joint Unified School District
Adele Nikkel

Kingsburg Joint Union School District (Elem)
Dr. Mark Ford
Carol Williamson

Sanger Unified School District
Marc Johnson
Steve Mulligan

Guests:

Mary Boyer – *SETECH Division of Keenan & Associates*
Gus Corona – *Borchardt, Corona & Faeth*
Dr. Henry Brock – *Brock's Loss Control Services*
Sharon Castillo – *Tristar Ins. Group*
Tom Veale – *Tristar Ins. Group*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry – *Tucker-Alexander Ins.*

Riverdale Unified School District
Elaine Cash

Westside Elementary School District
Baldo Hernandez

**Approval of
Agenda**

After President Cederquist announced the need to add an emergency action item – *Consider Contract for Actuarial Services*, the motion to approve the agenda with its addition was made by member Cannon and seconded by member Johnson. Motion carried.

**Public Hearing
Session**

President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda

The motion was made by member Cannon and seconded by member Johnson to approve the consent agenda which included the following:

- A. Approval of the minutes of the October 10, 2006 meeting as mailed.
- B. Approval of expenditures (Attachment A).

Motion carried.

**Treasurer's
Report**

Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for year ending June 30, 2006, (Attachment B) and for quarter ending December 31, 2006, (Attachment C).

Broker's Report
Conflict of Interest
Form 700

The broker, Bill Tucker Jr. mentioned the Conflict of Interest Form 700 would be emailed to the FCSIG Board members sometime this week. It is an interactive form that can be printed after its completion and mailed to Tucker-Alexander Insurance Associates.

Claims Cost
Analysis

The broker presented the Claims Cost Analysis for period December 31, 2006, (Attachment D).

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Administrator's Report

Claim Activity &
Temp Disability Incr.

Sharon Castillo, the F.C.S.I.G. claims administrator reported on the larger indemnity claims for period ending December 31, 2006, (Attachment E). She also mentioned the temporary disability rates increased the first of the year, January 1, 2007.

Loss Control Report

K-12 Coaches
Training

F.C.S.I.G. risk manager, Dr. Henry Brock reported on the K-12 coaches' seminar that was recently held at Fowler Unified. He mentioned it was a very good session and would serve as interim training for the high school coaches who need to be certified by December 31, 2008 as per California Interscholastic Federation requirements.

Playground Equip

Dr. Brock mentioned he was continuing playground inspections. Any newly installed equipment needs to have its initial inspection. He urged the districts at the time of purchasing and installing their new equipment, to obtain letters from the manufacturers and installers stating the equipment meets state requirements.

Online Training
Improvement

Dr. Brock reported to the Board that the online training through the FCSIG website would be improving.

District Visits

Visits to touch bases with the district liaisons by the risk manager and the broker will continue.

Action Items

Financial Audit

Gus Corona, from the firm of Borchardt, Corona & Faeth presented the F.C.S.I.G. financial audit for years ending June 30, 2006 and 2005, (enclosed). He stated the report was qualified. The Motion was made by member Johnson and seconded by member Cannon to accept the financial audit and the management letter as presented. The motion carried.

SETECH Report

Mary Boyer from the SETECH Division of Keenan & Associates presented the SETECH Report; *A Financial Management Information Report For The Fiscal Years Ended June 30, 2005 and June 30, 2006*, (enclosed). The motion to accept the report was made by member Ford and seconded by member Cash. The motion carried.

Actuary Contract

The motion to approve the contract with Milliman USA for actuarial services for the 07/08 fiscal year, (Attachment F) was made by member Cannon and seconded by member Ford. Motion carried.

Board Member Report

President Cederquist asked if any member had items to report. There was no response.

The motion to end open session and go into closed session was made by member Johnson and seconded by member Cash. Motion carried.

The Committee recessed at 2:24 p.m. and reconvened at 2:25 p.m.

Closed Session

The Committee went in to closed session at 2:25 p.m. and reconvened at 2:40 p.m.

The President announced the following action had been taken during closed session:

Potential Litigation

No action was taken.

Tristar Contract

The motion was made by member Cash and seconded by member Nikkel to approve the fee increase for the Tristar Insurance Group contract effective July 1, 2007. Motion carried.

**Next Meeting/
Adjournment**

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, May 1, 2007**. With no further business, the motion to adjourn the meeting was made by member Johnson and seconded by member Nikkel. Motion carried and the meeting adjourned at 2:41 p.m.

Prepared by,

Approved by,

Donna Murry
MJ:dm

Marc Johnson
F.C.S.I.G. Secretary