

**FRESNO COUNTY SELF INSURANCE GROUP  
(F.C.S.I.G.)**

**Quarterly Board Meeting**

1:30 p.m. Tuesday, October 9, 2007

J. Frank Parks Education Center  
Selma Unified School District  
3036 Thompson Avenue  
Selma, California

**Meeting Minutes**

**Call to Order** President Eric Cederquist called the meeting to order at 1:35 p.m.

**Attendance**

Fowler Unified School District  
Eric Cederquist

Kings Canyon Joint Unified School District  
Adele Nikkel

Sanger Unified School District  
Marc Johnson

Kingsburg Joint Union School District (Elem)  
Mark Ford  
Carol Williamson

Central Unified School District  
Mary Romero

Guests:  
Dr. Henry Brock – *Brock's Loss Control Services*  
Sharon Castillo – *Tristar Ins. Group*  
Tom Veal – *Tristar Ins. Group*  
Bill Tucker - *Tucker-Alexander Ins.*  
Donna Murry – *Tucker-Alexander Ins.*

Selma Unified School District  
Larry Teixeira

Riverdale Unified School District  
Elaine Cash

**Approval of Agenda** The motion to approve the agenda was made by member Nikkel and seconded by member Teixeira. Motion carried.

**Public Hearing Session** President Cederquist asked if anyone wished to address the Board. There was no response.

**Consent Agenda** The motion was made by member Johnson and seconded by member Nikkel to approve the consent agenda which included the following:  
A. Approval of the minutes of the June 12, 2007 meeting as mailed.  
B. Approval of expenditures (Attachment A).  
Motion carried.

**Treasurer's Report** Carol Williamson, the F.C.S.I.G. accountant presented the unaudited financial statement for quarter ending September 30, 2007, (Attachment B).

**Broker's Report**

Excess W/C Plcy

The broker, Bill Tucker Jr. mentioned the excess workers' compensation policies were mailed to all member districts. The excess insurance is now written through Arch Insurance Company, an A rated company (excellent).

Payroll Figures

It was reported the initial payroll figures supplied by Fresno County Office of Education were too high due to their method of reporting the deferred payroll. The figures were adjusted for the 06/07 final audit. A new method of reporting the final payroll figures will be implemented for the 07/08 year.

**Broker's Report**

**Cont** The broker presented the Claims Cost Analysis for period September 30, 2007, (Attachment C).  
Claims Cost Though the number of claims is higher this period as compared to the year prior, the cost per  
Analysis claim is quite a bit lower.

Tristar Contract The broker presented a letter from Tristar Risk Management pertaining to the renewal of their  
contract, (Attachment D).

**Administrator's Report**

Temp Disability/ Sharon Castillo, the F.C.S.I.G. claims administrator indicated the temporary disability payments  
Perm Disability were increasing 1/01/08. The maximum payments are going from a weekly rate of \$881.66 to  
\$916.33 and the minimum payments are increasing from a weekly rate of \$132.25 to \$137.45.  
She also mentioned the governor is considering raising the permanent disability rates.

**Loss Control Report**

F.C.S.I.G. risk manager, Dr. Henry Brock reported on the training module update. Supervisors will now be able to keep a record of their employees' online training. The risk manager is also exploring the possibility of writing a new online module for volunteers.

**Action Items**

Annual Report The motion to accept the Public Self Insurer's Annual Report for Joint Powers Authority and Members, (Attachment E) as presented by the broker was made by member Teixeira and seconded by member Johnson. Motion carried. This report is filed annually with the State of California, Department of Industrial Relations and is used to determine the User Funding and Fraud Assessments.

Awarding of Claims Audit The motion to award the claims audit to the firm of Helling & Associates was made by member Teixeira and seconded by member Ford, (Attachment F). The audit was performed two years ago by Helling & Associates and their fee has remained the same. Motion carried.

**Board Member Report**

President Cederquist reported on the issue of late payments by districts. In order to be consistent, even if it is only late by one day, all districts need to provide a letter to the President outlining why their payment was late.

**Closed Session** There were no items for closed session.

**Next Meeting/ Adjournment** The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, January 8, 2008**. With no further business, the motion to adjourn the meeting was made by member Johnson and seconded by member Nikkel. Motion carried and the meeting adjourned at 2:57 p.m.

Prepared by,

Approved by,

Donna Murry  
MJ:dm

Marc Johnson  
F.C.S.I.G. Secretary