

**FRESNO COUNTY SELF INSURANCE GROUP
(F.C.S.I.G.)**

Quarterly Board Meeting

1:30 p.m. Tuesday, May 02, 2006

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:32 p.m.

Attendance

Fowler Unified School District Eric Cederquist	Selma Unified School District School District Paul Green
Alvina Elementary Charter School District Paul Cannon	Clay Joint Union Elementary School District Dr. Michelle Steagall
Kingsburg Joint Union School District (Elem) Carol Williamson	Guests: Sharon Castillo – <i>Tristar</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>
Kings Canyon Joint Unified School District Irvin Isaak Terri Bectel	

Approval of Agenda The motion was made by member Isaak and seconded by member Green to approve the agenda. Motion carried.

Public Hearing Session President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion was made by member Steagall and seconded by member Williamson to approve the consent agenda which included the following:
A. Approval of the minutes of the January 10, 2006 meeting as mailed.
B. Approval of expenditures (Attachment A).
Motion carried.

Treasurer's Report Carol Williamson the F.C.S.I.G. accountant, presented the financial statement for quarter ending March 31, 2006, (Attachment B).

Broker's Report The broker, Bill Tucker Jr. mentioned the estimated payroll for the 06/07 year needed to be established for the actuary's rate calculation. The matter was discussed by the Board and direction was given to the broker.
Est Payroll - 06/07

Claims Cost Analysis The broker presented the Claims Cost Analysis for the period March 2006 to the Board, (Attachment C).

Bill Review Mr. Tucker reported on a fifty-five percent (55%) savings realized by F.C.S.I.G. due to bill review and PPO reductions by Tristar, (Attachment D).

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Broker's Report

Cont.

MPN

It was reported a letter from Tristar would soon be sent to all F.C.S.I.G. member districts explaining the implementation of the Medical Provider Network (MPN). The scheduled implementation date is July 1, 2006. It was further explained to properly implement the MPN, each district must send a letter and notice to all employees at least 30 days prior to implementation. The method of distribution is at the district's discretion, but the most common would be with the employees' May paychecks.

Administrator's Report

Sharon Castillo, the F.C.S.I.G. claims administrator reported on several cost saving features being implemented at Tristar – contracting with various medical providers to allow for additional discounts and having a nurse case manager on staff in the Fresno office.

Loss Control Report

W/C Spreadsheets

Dr. Henry Brock from Brock's Loss Control Services, reported on the new comprehensive spreadsheet distributed by Tristar to assist the districts in targeting their problem areas.

Return to Work Program

Dr. Brock mentioned the *Return to Work Program* needs to be revised as the guidelines have been changed by the State to now also include their forms.

Action Items

Claims Audit

The motion to approve the recent claims audit with the written response to the findings by Tristar was made by member Isaak and seconded by member Steagall, (Attachment E). Motion carried.

Investment Policy Review

Mr. Tucker presented to the Board for its annual review as mandated by accreditation standards, the F.C.S.I.G. Investment Policy. F.C.S.I.G. adopts as its own policy the Fresno County Treasurer's Statement of Investment Policy. He stated there was only a minor change under the Agency Section of the Policy to clarify Federal Home Loan Mortgage Corporation as an acceptable agency name. The motion to accept the current December 2005 revision of the Investment Policy of the County of Fresno as the investment policy of F.C.S.I.G., (Attachment F) was made by member Cannon and seconded by member Williamson. Motion carried.

NOTE: A copy of the current December 2005 revision of the Investment Policy of the County of Fresno as adopted by the F.C.S.I.G. can be found online at the F.C.S.I.G. website: www.fcsigweb.org

At-Large Board Membership

The F.C.S.I.G. treasurer, Dr. Michelle Steagall presented her resignation as a Board member and as treasurer from F.C.S.I.G. effective June 30, 2006, (Attachment G). The motion was made by member Cannon and seconded by member Isaak to accept member Steagall's resignation from the Board and as the F.C.S.I.G. treasurer. Motion carried. A second motion was made by member Williamson and seconded by member Cannon to have the position of treasurer filled by member Mark Ford from Kingsburg Joint Union School District (Elementary) and to have the F.C.S.I.G. funds transferred from Clay Joint Union Elementary School District to Kingsburg Joint Union School District (Elementary). Motion carried. The at-large position will be tabled until the next F.C.S.I.G. Board meeting in June.

Meetings Dates/Time/Locations

The motion was made by member Williamson and seconded by member Cannon to approve F.C.S.I.G. Resolution #JPA 06-2 for establishing date, time and place of regular meetings of the F.C.S.I.G. Board, (Attachment H). Motion carried.

Auditor's Contract

The motion to accept the three year auditor's contract with Borchardt, Corona, & Faeth was made by member Steagall and seconded by member Isaak, (Attachment I). Motion carried.

Board Member Report

The Board wished member Steagall their best in her new position as Superintendent of the Chowchilla School District in Madera County.

It was reported the Bill Tucker / Pat Magill Memorial Golf Tournament would be held this year on Friday, June 16th at the Sherwood Forest Golf Club. District teams or individual entries are welcomed.

The motion to end open session and go into closed session was made by member Williamson and seconded by member Isaak. Motion carried.

The Committee recessed at 2:09 p.m. and reconvened at 2:10 p.m.

Closed Session

The Committee went into closed session at 2:10 p.m. The motion was made by member Steagall and seconded by member Cannon to leave closed session and reconvened at 2:13 p.m.

The President announced the following action had been taken during closed session:

Servicing Agent Agreement

It was moved by member Isaak and seconded by member Steagall to approve the Servicing Agent Agreement for Tucker Alexander Insurance Associates; copy on file. Motion carried.

Loss Control Agreement

The motion was made by member Cannon and seconded by member Isaak to approve the Independent Contractor Agreement for Loss Control Services for Brock's Loss Control Services; copy on file. Motion carried.

Next Meeting/Adjournment

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, June 13, 2006**. With no further business, the motion to adjourn the meeting was made by member Steagall and seconded by member Cannon. Motion carried and the meeting adjourned at 2:14 p.m.

Prepared by,

Approved by,

Donna Murry
EC:dm

Eric Cederquist - President
Acting F.C.S.I.G. Secretary