

  
**FRESNO COUNTY**  
**SELF INSURANCE GROUP**

**Quarterly Board Meeting**

1:30 p.m. Tuesday, January 10, 2012

J. Frank Parks Education Center  
Selma Unified School District  
3036 Thompson Avenue  
Selma, California

**Meeting Minutes**

**Call to Order** In the absence of officers, Treasurer Mark Ford called the meeting to order at 1:37 p.m. Due to a conflict with another scheduled meeting, member Ford assigned authority to chair the meeting to member Ron Hudson and left at 1:39 p.m.

**Attendance**

Kings Canyon Unified School District  
Ron Hudson

Central Unified School District  
Jim Bauler

Kingsburg Joint Union School District (Elem)  
Carol Williamson  
Wes Sever

Riverdale Unified School District  
Pete Faragia

Selma Unified School District  
Larry Teixeira

Guests:  
Deborah Marvin – *Valley Regional Occupational Program*  
Terry Hoffer – *Valley Regional Occupational Program*  
Victor Villar – *Burrel Union Elementary School Dist*  
Sharon Castillo– *Tristar Risk Management*  
Curt Crockett - *Tristar Risk Management*  
Tom Veal – *Tristar Risk Management*  
Dr. Henry Brock – *Brock’s Loss Control*  
Bill Tucker – *Tucker-Alexander Insurance*  
Donna Murry – *Tucker-Alexander Insurance.*

Sanger Unified School District  
Ken Marcantonio

Alvina Elementary School District  
Mike Iribarren  
Larry Wilson

**Approval of Agenda** The motion to approve the agenda was made by member Teixeira and seconded by member Marcantonio. Motion carried.

**Public Hearing Session** Acting Chair Hudson asked if anyone wished to address the Board. There was no response.

**Consent Agenda** The motion was made by member Johnson and seconded by member Ford to approve the consent agenda which included the following:  
A. Approval of the minutes of the October 11, 2011 meeting as mailed.  
B. Approval of expenditures for period ending December 31, 2011, (Attach A- icons below).  
Motion carried.



Attach A - FCSIG  
Expen 2nd Qtr 11-12



Attach A-Tristar  
Expen 2nd Qtr 11-12

**Treasurer’s Report** Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for quarter ending December 31, 2011, (Attachment B- icon below).



Attach B-Finc'l Rpt  
Qtr Ending 12-31-11

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### Broker's Report

Claims Cost  
Analysis

The broker, Bill Tucker, Jr. presented the claims cost analysis for period December 2011, (Attachment C-icon below). He mentioned there were no noticeable trends this year from that of last.



Attach C-Dec 2011  
Claims Cost Analysis

Form 700  
Conflict of Interest

The Conflict of Interest 700 filings will be emailed to the Board of Director members within the week. They are due back to Tucker-Alexander Insurance on April 2, 2012.

Payroll Calculation

The broker asked the Board about the factor to be used to estimate the payroll for the 2012/2013 year. It was determined to keep the payroll factor flat and averaging the actual 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> quarters to project the 4<sup>th</sup> quarter.

### Administrator's Report

The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management reported on the change of the Temporary Disability (TD) rate for the 2012 year, the maximum rate increasing from \$986.69 to \$1,010.50 with the minimum rate increasing from \$148.00 to \$151.57. The Permanent Disability (PD) rates remained the same as did the mileage rate.

### Loss Control Report

Enhancement of  
FCSIG Website

F.C.S.I.G. risk manager, Dr. Henry Brock presented an outline of the recently enhanced F.C.S.I.G. website, highlighting its search feature, (Attachment D-icon below). F.C.S.I.G. members can now locate information from a variety of sources by simply typing in a subject.



Attach D-FCSIG  
Website

### Action Items

Actuarial Proposal

The broker presented the proposal for 2012 actuarial services by Milliman, Inc. (Attachment E- icon below). The motion to approve the proposal as presented by the broker was made by member Teixeira and seconded by member Faragia. Motion carried.



Attach E-Milliman  
Contract for 2012

It was noted the Milliman Inc. fees have remained the same from the year prior, only the hourly rates increased slightly for *ad hoc* consulting.

Investment Policy

The Board reviewed the changes to its investment policy as presented by the broker, (Attach F-icon below). Such an annual review is mandated by the accreditation process. The motion to accept the revisions to the December 7, 2010 Investment Policy of the County of Fresno as was presented by the broker was made by member Marcantonio and seconded by member Teixeira. Motion carried.



Attach F-Investment  
Pcly Changes

Claims Audit

The broker presented the claims audit performed by Helling & Associates, (Attachment G-icon below). He mentioned it was a favorable audit with the services provided by Tristar getting an aggregate score of 98%. The motion to accept the claims audit as presented was made by member Teixeira and seconded by member Faragia. Motion carried.



Attach G-FCSIG  
Claims Audit 2011

### Board Member Report

Acting Chair Hudson asked if any member had items to report. There was no response.

**Closed Session** There were no items for closed session.

**Next Meeting/  
Adjournment** The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, May 1, 2012**. With no further business, the motion to adjourn the meeting was made by member Teixeira and seconded by member Marcantonio. Motion carried and the meeting adjourned at 2:31 p.m.

Prepared by,

*Donna Murry*

Donna Murry  
RH:dm

Approved by,

*Ron Hudson*

Ron Hudson  
F.C.S.I.G. Acting Chair