



Annual Board Meeting

10:00 a.m. Tuesday, May 15, 2012
Southwest Education Support Center
16644 S. Elm
Caruthers, CA 93609

Meeting Minutes

Call to Order The meeting was called to order at 10:00 a.m. by President Larry Teixeira.

Attendance

Selma Unified School District Larry Teixeira	Central Unified School District Jim Bauler
Island Union Elementary School District Diane Augusto	Kingsburg Joint Union School District (Elem) Dr. Mark Ford Carol Williamson
Kings Canyon Joint Unified School District Adele Nikkel	Wes Sever
Pacific Union Elementary School District Annette Machado	Fresno County Self Insurance Group Dr. Mark Ford
Southwest Transportation Agency South County Support Services Agency Tony Mendes Hemanta Mungur	Los Banos Unified School District Dean Bubar
Fowler Unified School District Fresno Area Self Insurance Benefits dba EdCare Eric Cederquist	Kerman Unified School District Jim Foley
Central Valley Preschool Riverdale Unified School District Pete Faragia	Firebaugh-Las Deltas Unified School District Russell Freitas
Clay Elementary School District Bill Mannlein	West Park Elementary School District Ralph Vigil
Laton Unified School District Tammy Alves	Valley Regional Occupational Program Debbe Marvin
	Guests: Dennis Williams Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>

Quorum A quorum of the Board of Directors was present.

Introductions The attending directors and guests introduced themselves.

Approval of Agenda The motion was made by member Ford and seconded by member Nikkel to approve the agenda. Motion carried.

Public Hearing Session President Teixeira asked if anyone wished to address the Board. There was no response.

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Consent Agenda The motion to approve the consent agenda, which included the minutes of the May 17, 2011 meeting as mailed, was made by member Bubar and seconded by member Ford. Motion carried.

Broker's Report The broker, Bill Tucker Jr. mentioned the date for the Bill Tucker / Pat Magill Memorial Golf JPA Golf Tourney Tournament is Thursday June 14, 2012. Foursomes or individuals are welcomed.

Administrator's Report The claims administrator for the O.S.S., Erik Knak from Knak & Company, was unable to attend due to a scheduling conflict, but was able to present via speakerphone the O.S.S. *Loss History Review – (Incurred) – 5-10-2012* for years 2004-05 through 2011-12, (Attachment A - icon below). He mentioned there was an active tail for the 10/11 year. The current year he expects to end with 200 claims and reserves of well over \$1 Mil. He closed by saying the current claim history is the highest he has seen for the O.S.S., both in number and reserves. Vandalism, copper wire thefts, and EDP losses are what are driving the loss trend.



Attach A-Knak Claims
Rpt

Loss Control Report

AEDs/EpiPens
Concussion Care

Dr Brock, O.S.S. risk manager mentioned he has sent out several bulletins pertaining to Automated External Defibrillators (AEDs), EpiPens, and concussion care. He stated he would be exploring the possibility of combining the purchasing power of the O.S.S. for providing a group discount for procuring AEDs in addition to providing future servicing & training through the same vendor. Dr. Brock will also be investigating on behalf of O.S.S. members, the Concussion Care Program sponsored by Wells Fargo and what exactly it entails.

Insurance Training Dr. Brock is currently working on an O.S.S. insurance training DVD which will assist new district insurance personnel in their jobs.

Copper Wire Theft It was asked of the risk manager to pursue an audit of the districts on their vulnerability for copper wire thefts and what preventive steps can be taken to safeguard against this occurring. He mentioned he would seek out the assistance of Poms & Associates who performs the safety inspections.

Action Items

Loss Fund
Rate

The broker presented the loss fund rate at the \$50,000 S.I.R. level with the modified premium for each member, comparing 2012/13 year with that from 2011/12, (Attachment B). The JPA rate of \$18.42 took an increase from the \$17.11 rate of the 2011/12 year. The motion to approve the loss fund rate of \$18.42 was made by member Nikkel and seconded by member Ford. Motion carried.



Attach B- Loss Fund
Rate

NCR Rates

The broker presented the NorCal ReLiEF (NCR) liability and property rates to the Board for their approval, (Attachment C). The \$5 Mil liability rate took a 6% decrease over that from the year prior; going from \$16.162/ADA to \$15.161/ADA. The excess liability will be purchased in two layers; \$20 Mil x \$5 Mil with a rate of \$2.41/ADA and \$25 Mil x \$25 Mil with a tentative rate of \$1.46/ADA. The property rate took a slight increase from the prior year going from .0585/\$100 TIV to .0615/\$100 TIV. The broker mentioned NCR applied rate stabilization funding to keep the rates fairly flat. The motion to accept the NCR rates as presented was made by member Cederquist and seconded by member Ford. Motion carried.



Attach C-NCR Rates

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OSS Budget The motion to accept the Draft of the O.S.S. Budget as presented by Carol Williamson was made by member Ford and seconded by member Bubar, (Attachment D). Motion carried.



Attach D-2012-13
Budget

At Large It was moved by member Nikkel and seconded by member Bubar to retain the current slate of
Membership at-large members on the Executive Committee with Tony Mendes (Southwest Transportation)
and Wes Sever (Kingsburg Jt Union School District) replacing their retiring counterparts,
(Attachment E). Motion carried.



Attach E-At Large
Exec Comm

Election of Officers The motion to nominate the current slate of officers with Wes Sever replacing Mark Ford as
O.S.S. treasurer was made by member Cederquist and seconded by member Bubar. Motion
carried.

The officers for 2012/2013 are:

- President – Larry Teixeira, Selma Unified School District
- Vice President – Jim Bauler, Central Unified School District
- Treasurer – Wes Sever, Kingsburg Jt Union School District (Elem)
- Secretary – Diane Augusto, Island Union Elementary School District

Board Member Report Member Eric Cederquist thanked Kirk Hunter with Southwest Transportation (S/W Trans) for his years of service to the O.S.S. districts as director of S/W Trans and as an at-large member on the Executive Committee. Kirk will be retiring July 31.

President Teixeira acknowledged and thanked Mark Ford for his service to the O.S.S. as its treasurer and member of the Executive Committee. Mark's sense of humor will be missed, he also will be retiring June 30.

Closed Session There were no items for closed session.

**Next Meeting/
Adjournment** The next scheduled Annual Board Meeting is 10:00 a.m. on **Tuesday, May 21, 2013** at **Southwest Education Support Center.**

With no further business, the meeting adjourned at 10:45 a.m.

Prepared by,

Donna Murry

Donna Murry
DA:dm

Approved by,

Diane Augusto/dm

Diane Augusto
O.S.S. Secretary