

  
**FRESNO COUNTY**  
**SELF INSURANCE GROUP**

**Quarterly Board Meeting**

1:30 p.m. Tuesday, June 12, 2012

J. Frank Parks Education Center  
Selma Unified School District  
3036 Thompson Avenue  
Selma, California

**Meeting Minutes**

**Call to Order** President Eric Cederquist called the meeting to order at 1:32 p.m.

**Attendance**

Fowler Unified School District  
Eric Cederquist

Riverdale Unified School District  
Pete Faragia

Kings Canyon Unified School District  
Ron Hudson

Sanger Unified School District  
Ken Marcantonio

Kingsburg Joint Union School District (Elem)  
Carol Williamson

Selma Unified School District  
Larry Teixeira

Alvina Elementary School District  
Mike Iribarren  
Shannon Turmon

**Guests:**

Sharon Castillo– *Tristar Risk Management*

Tom Veale - *Tristar Risk Management*

Dr. Henry Brock – *Brock’s Loss Control*

Bill Tucker – *Tucker-Alexander Insurance*

Donna Murry – *Tucker-Alexander Insurance.*

**Approval of Agenda** The motion to approve the agenda was made by member Hudson and seconded by member Teixeira. Motion carried.

**Public Hearing Session** President Cederquist asked if anyone wished to address the Board. There was no response.

**Consent Agenda** The motion was made by member Teixeira and seconded by member Faragia to approve the consent agenda which included the following:  
A. Approval of the minutes of the May 1, 2012 meeting as emailed.  
B. Approval of expenditures for period ending May 31, 2012, (Attachment A).  
Motion carried.

**Treasurer’s Report** Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for period ending May 31, 2012, (Attachment B).

**Broker's Report**

Claims Cost  
Analysis

The broker, Bill Tucker, Jr. presented the claims cost analysis for period May 2012, (Attachment C). Overall the average cost per claim is down as compared to last year.

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### Broker's Report

Cont. The broker congratulated Sharon Castillo with Tristar Risk Management on the recent honor received. The Tristar Fresno office received the highest rating in California for quality of claims processing. This distinction came from the DWC Administrative Director's 2010 Audit Ranking Report of fifty-two (52) claims administrators throughout the state.

### Administrator's Report

UR Referral Criteria The F.C.S.I.G. claims administrator, Sharon Castillo (Tristar) presented the *UR Referral Criteria for Fresno County Self Insurance Group*. The list identifies the criteria used in determining when Utilization Review or Telephonic Case Management are called for, (Attachment D).

TD Increase A cost of living adjustment (COLA) will occur for temporary disability (TD) beginning on 1/1/13. The minimum TD rate will increase from \$151.57 to \$160.00 and the maximum will increase from \$1,010.50 to \$1,066.72. The increase for 2013 is the highest in the past ten (10) years.

MPN Sharon Castillo mentioned her concerns over the Los Angeles (LA) court of appeals allowing non medical provider networks. They are starting to see attorneys coming from LA setting up satellite offices here in the valley.

### Loss Control Report

F.C.S.I.G. risk manager, Dr. Henry Brock gave a summary of on-going items on which he is currently working...

Repeat Claimants Letters are continuing to be sent to those claimants experiencing three or more claims over a five year period. In the letter, he provides suggestions for online training classes which could help prevent the occurrence of future claims.

Forklift Training Training classes for forklift certification will take place this summer.

Tip Now Tip Now is a new anonymous reporting system which lets one report crime information using your cell phone or PDA device. Districts have two options available to them to anonymously report crime, Tip Now and We Tip.

Safety Audits High school science labs, including industrial arts buildings will be inspected during the summer by Poms & Associates.

AED Dr. Brock is researching Automated External Defibrillators (AED) purchase & utilization. A report will be forthcoming.

Training CD Dr. Brock is currently working on producing a training insurance / risk management CD.

### Action Items

Approval of Rates The broker presented the renewal rate as calculated by the actuary, extended for each district and its comparison to the prior year, (Attachment E). The renewal rate of \$2.00 with a \$500,000 retention and continued probability level of seventy-five percent (75%) had taken a slight decrease from the \$2.02 rate from the year prior. The motion to accept the renewal rate of \$2.00 was made by member Hudson and seconded by member Marcantonio. Motion carried.

Rebates The broker presented the estimated payable rebate schedule as calculated by the actuary, (Attachment F). The calculated schedule is to be paid over three years. The motion to accept the rebate schedule with the first rebate to be paid in June 2012 was made by member Faragia and seconded by member Teixeira. Motion carried.

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**Action Items**

- Cont.** Carol Williamson presented the F.C.S.I.G. budget for the 2012/2013 year, (Attach G).  
Budget The motion to accept the F.C.S.I.G. budget as presented was made by member Teixeira and seconded by member Hudson. Motion carried.
- At-Large The motion to retain the current slate of at-large members to the Board, (Attach H)  
Membership was made by member Hudson and seconded by member Teixeira. Motion carried.
- Election of Officers The motion to nominate the current slate of officers with Wes Sever replacing Mark Ford as the F.C.S.I.G. treasurer was made by member Hudson and seconded by member Faragia. Motion carried.  
The officers for 2012/13 are:  
President – Eric Cederquist  
Vice President – Adele Nikkel  
Secretary – Marc Johnson  
Treasurer – Wes Sever
- Conflict Of Interest Policy Review A biennial review of an agency’s conflict-of-interest policy is required by the Fair Political Practice Commission. The motion stating no amendments to the conflict-of-interest policy of The Fresno County Self Insurance Group were necessary was made by member Teixeira and seconded by member Hudson, (Attachment I). Motion carried.

**Board Member Report** President Cederquist asked if any member had items to report. There was no response.

**Closed Session** There were no items for closed session.

**Next Meeting/ Adjournment** The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, October 9, 2012**. The motion to adjourn the meeting was made by member Teixeira and seconded by member Faragia, meeting adjourned at 2:00 p.m.

Prepared by,  
*Donna Murry*

Donna Murry  
EC:dm

Approved by,  
*Eric Cederquist*

Eric Cederquist  
F.C.S.I.G. President – Acting Secretary