

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, April 16, 2015

Favorito
115 N 6th
Fowler, CA 93625

Meeting Minutes

Call to Order

President Larry Teixeira called the meeting to order at 11:02 a.m.

Attendance

Selma Unified School District
Larry Teixeira

Los Banos Unified School District
Dean Bubar

Southwest Transportation Agency
Tony Mendes

Kingsburg Joint Union School District (Elem)
Dr. Wesley Sever
Carol Williamson

Kings Canyon Unified School District
Dr. John Quinto
Adele Nikkel

Pacific Union Elementary School District
Annette Machado

Fowler Unified School District
Eric Cederquist

Kerman Unified School District
Kraig Magnussen

Sanger Unified School District
Eduardo Martinez
Nick Taylor

Guests:
Erik Knak – *Knak & Associates*
Dennis Williams – *Keenan & Associates*
Dr. Henry Brock – *Brock's Loss Control*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry – *Tucker-Alexander Ins.*

Island Union Elementary School District
Diane Augusto

Approval of Agenda

The motion to approve the agenda was made by member Bubar and seconded by member Mendes.

Ayes: Members Teixeira, Bubar, Williamson, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session

President Teixeira asked if anyone wished to address the Committee. There was no response.

Consent Agenda

The motion was made by member Cederquist and seconded by member Magnussen to approve the Consent Agenda which included the following:

- A. Approval of the minutes of the January 22, 2015 Executive Committee meeting as emailed.
- B. Approval of expenditures for quarter ending March 31, 2015, (Attachment A).

Ayes: Members Teixeira, Bubar, Williamson, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

Treasurer's Report

The O.S.S. accountant, Carol Williamson presented the financial statement for quarter ending March 31, 2015 (Attachment B).

Member Sever arrived.

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Broker's Report

- Remarketing of Ins The broker/JPA manager, Bill Tucker, presented information surrounding the proposals Kings Canyon received from other self-insurance programs. A discussion ensued regarding the importance of determining the actual premium difference and the difference in services offered between OSS and the other programs. Also discussed was the need for OSS as a whole to seek alternative proposals for the 2016-17 coverage term if the cost difference is determined to be accurate.
- Golf Tournament The Tucker/Magill Golf Tournament will be taking place on Thursday, June 18 at the Sherwood Forest Golf Club. Flyers will be forthcoming with more details.

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company presented his report, *The O.S.S. Loss History Review – (Incurred)* as of 04-08-2015, years 2006-07 through 2014-15, (Attachment C). He said the good news was the first four years were still closed, no new claims and coverage year 10/11 was almost closed. Years 2011/12, 2012/13 & 2013/14 are the years which had large incurred losses.

Loss Control Report

O.S.S. risk manager, Dr. Henry Brock presented his risk management report detailing the various areas of risk management he is currently involved, (Attachment D):

A new online class for safety officer training is now available. This class will address the responsibilities related to the implementation of a district's Injury, Illness and Prevention Program (IIPP). Approximately two thirds of the O.S.S. districts have been provided a current IIPP with the remaining districts having theirs updated by July 1, (Attachment E). Work is continuing on the Strategic Plan and will be presented to the Executive Committee at their next meeting in May. Districts through a survey will decide what services they would like to see implemented, (Attachment F). The new legislation, AB 2053 requiring supervisors to receive training on the prevention of abusive employee conduct has been incorporated into the online class with significant information distributed to districts dealing with child abuse reporting, AB 1432. Safety training for pesticide handlers and new rules dealing with heat illness will soon be distributed.

Action Items

- Loss Fund Rate The broker presented the loss fund rate at the \$50,000 S.I.R. level with the modified premium for each member comparing the 2015/16 year with that from 2014/15, (Attachment G). There was an 11% percent increase of the renewal rate from the current loss fund rate due to an increase of claims experienced. The motion to recommend the JPA loss fund renewal rate to the Board was made by member Magnussen and seconded by member Machado.

Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

- Rebate Payment The broker presented the letter from the actuary which stated the fund from which O.S.S. rebates are paid is currently in a deficit position, (Attachment H). The motion to recommend to the full Board not to pay a rebate was made by member Magnussen and seconded by member Sever.

Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

- At Large Membership The motion was made by member Quinto and seconded by member Bubar to recommend to the Board to retain the current slate of at-large members on the Executive Committee, (Attachment I).

Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

- Meeting Dates/Times/Place The motion was made by member Cederquist and seconded by member Quinto to approve O.S.S. Resolution #JPA O15-1 for establishing date, time and place of regular meetings of the O.S.S. (Attachment J).

Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

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- JPA Manager Service Agreement The renewal of the JPA Manager Agreement, formerly known as the Servicing Agent Agreement, was presented, (Attachment K). A change to the title of the agreement was made to better describe the service activities of Tucker-Alexander Insurance Associates. The fees will remain the same as from the expiring agreement. The motion to accept the JPA Manager Agreement was made by member Cederquist and seconded by member Sever.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.
- Loss Control Servicing Agrmnt The renewal of the Loss Control Servicing Agreement was presented, (Attachment L). A change to a termination provision under Section A. TERM was requested to mirror that of the JPA Manager which was a 30 day notice. The motion to accept the Loss Control Servicing Agreement with the aforementioned change was made by member Cederquist and seconded by member Magnussen.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.
- Auditor's Engagement Ltr The motion to accept the engagement letter for the years ending June 30 2016, 2017, and 2018 for the accountancy corporation of Borchardt, Corona & Faeth, (Attachment M) was made by member Teixeira and seconded by member Quinto.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.
- Contract for Safety Inspections The motion to table consideration of the safety inspection contract with Poms & Associates until the next Executive Committee meeting in May was made by member Bubar and seconded by member Magnussen.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.
- Contract for Lab & Workshop Insps The motion to table consideration of the contract for lab & workshop inspections with Poms & Associates until the next Executive Committee meeting in May was made by member Bubar and seconded by member Magnussen.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.
- Contract for Rent-a Risk Manager The motion to table consideration of the contract for Rent – a – Risk Manager through Poms & Associates until the next Executive Committee meeting in May was made by member Bubar and seconded by member Magnussen.
- Ayes: Members Teixeira, Bubar, Sever, Machado, Magnussen, Mendes, Cederquist, Martinez, Quinto, and Augusto. Nays: None. Abstentions: None. Motion carried.

Board Member Report

Member Sever presented on behalf of the Association of California School Administrators (ACSA) Region IX an award to Eric Cederquist in recognition for his excellence in his field.

Next Meeting/Adjournment

The next scheduled meeting for the Executive Committee is **8:30 p.m., Tuesday, May 19, 2015** at Southwest Education Support Center, 16644 S. Elm Ave., Caruthers

With no further business, the meeting adjourned at 12:30 p.m.

Prepared by,

Donna Murry

Donna Murry
LT:dm

Approved by,



Larry Teixeira
O.S.S. Acting Secretary