

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, April 21, 2016

Fowler Unified Instructional Support Services Center, #4

624 E. Adams Ave
Fowler, CA 93625

Meeting Minutes

- Call to Order** President Larry Teixeira called the meeting to order at 11:08 a.m.
- Attendance**
- | | |
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| Selma Unified School District
Larry Teixeira | Los Banos Unified School District
Dean Bubar |
| Kingsburg Jt Union Elementary School Dist.
Dr. Wesley Sever
Carol Bray | Southwest Transportation Agency
Sandra Robles
Kerman Unified School District
Kraig Magnussen |
| Pacific Union Elementary School District
Annette Machado | Guests:
Donna Abersman – Chatbleu Risk Associates
Erik Knak – <i>Knak & Company</i>
Tom Russo – <i>Keenan & Associates</i>
Amy Dolson – <i>Poms & Associates</i>
Dr. Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Island Union Elementary School District
Diane Augusto | |
| Fowler Unified School District
Eric Cederquist
Scott Griffin | |
| Kings Canyon Unified School District
Dr. John Quinto | |
- Approval of Agenda** The motion to approve the agenda was made by member Bubar and seconded by member Sever.
Ayes: Members Teixeira, Bubar, Sever, Magnussen, Machado, Robles, Augusto, Cederquist, and Quinto. Nays: None. Abstentions: None. Motion carried.
- Public Hearing Session** President Teixeira asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Quinto and seconded by member Magnussen to approve the Consent Agenda which included the following:
A. Approval of the minutes of the January 21, 2016 Executive Committee meeting as emailed.
B. Approval of expenditures for quarter ending March 31, 2016, (Attachment A).
Ayes: Members Teixeira, Bubar, Sever, Magnussen, Machado, Robles, Augusto, Cederquist, and Quinto. Nays: None. Abstentions: None. Motion carried.
- Treasurer's Report** The financial statement for quarter ending March 31, 2016 was presented by the OSS accountant, Carol Bray, (Attachment B).
- Broker/Manager's Report**
Remarketing of Program The JPA manager, Bill Tucker reported on the recent Remarketing Committee meeting with two of the finalist, Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Northern California ReLIEF (NCR). Deciphering the information which was presented was much more intensive than anticipated, but the group remains optimistic the best results for all will be the end product. The JPA Manager was given the task of preparing a detail comparison of coverage differences and premium comparisons using the upcoming data for the coverage term of 2016-2017.

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Broker/Manager's Report Cont.

- Future Rebates The JPA manager felt it prudent not to pay out rebates for the current year. He recommended leaving any potential rebates in the loss fund for this year.
- Independent Charter School Seminar It was mentioned a seminar will be held at the law office of Wild, Carter, & Tipton, the O.S.S. attorney regarding independent charter schools. Any interested O.S.S. member may contact either Bill Tucker or Dr. Henry Brock, O.S.S. risk manager to be included as an attendee. Avoiding potential liability exposure will be the main item addressed. Date and time will be forthcoming.
- Concealed Weapons On Campus Northern California ReLIEF (NCR) and O.S.S. are exploring the development of a policy addressing the carrying of concealed weapons on campus for protection.
- Golf Tournament The 30th annual Tucker / Magill Golf Tournament will be held this year at the Sunnyside Country Club on Thursday, 6/16/16. Tee time will be 9:30 a.m. instead of early afternoon. Entry forms will be emailed to interested members.

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company presented his report, *The O.S.S. Loss History Review – (Incurred)* as of 4-12-2016, years 2007-08 through 2015-16, (Attachment C). It was stated the overall reserves and number of open claims have decreased from the period prior.

Loss Control Report

O.S.S. risk manager, Dr. Henry Brock presented his risk management report detailing the various areas of risk management he is currently involved, namely the distribution of individual districts' loss reports, seminar involving independent charter schools, and an active shooter/lockdown video for distribution to the districts, (Attachment D).

Action Items

Loss Fund Rates The JPA manager presented two different loss fund rate proposals; with all O.S.S. members giving notice staying and with all O.S.S. members giving notice leaving, (Attachment E). This would provide the low and high end for the loss fund rate for our member districts. The motion to approve the low and high ends of the loss fund rates as presented by the broker was made by member Machado and seconded by member Cederquist.

Ayes: Members Teixeira, Bubar, Sever, Magnussen, Machado, Robles, Augusto, Cederquist, and Quinto. Nays: None. Abstentions: None. Motion carried.

Independent Charter School Policy

Mr. Tucker presented an independent charter school indemnity policy to the Executive Committee for their consideration. The policy is to provide guidelines to O.S.S. member districts with respect to the sponsorship of an independent charter school. The limit of liability coverage that each independent charter should have was discussed. It was decided all independent charter schools sponsored by an O.S.S. member district have \$50,000,000 of liability coverage per occurrence and name the sponsoring member as an insured party, (Attachment F). The motion was made by member Cederquist and seconded by member Machado to recommend approval of the Independent Charter School Indemnity Policy with a liability limit of \$50,000,000 and naming the sponsoring member as an insured party to the O.S.S. Board at their annual meeting.

Ayes: Members Teixeira, Bubar, Sever, Magnussen, Machado, Robles, Augusto, Cederquist, and Quinto. Nays: None. Abstentions: None. Motion carried.

Meeting Dates/
Times/Places

The motion was made by member Quinto and seconded by member Bubar to approve O.S.S. Resolution #JPA O16-2 for establishing date, time and place of regular meetings of the O.S.S., (Attachment G).

Ayes: Members Teixeira, Bubar, Sever, Magnussen, Machado, Robles, Augusto, Cederquist, and Quinto. Nays: None. Abstentions: None. Motion carried.

Board Member Report

President Teixeira asked if any member had items to report. There was no response.

Closed Session There were no items for closed session.

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**Next Meeting/
Adjournment**

The next scheduled meeting for the Executive Committee is **9:00 a.m., Tuesday, May 24, 2016** at Southwest Education Support Center, 16644 S. Elm, Caruthers. The full board of directors meeting will follow at 10:00 a.m.

With no further business, the meeting adjourned at 12:23 p.m.

Prepared by,

Donna Murry

Donna Murry

LT:dm

Approved by,



Larry Teixeira

Acting O.S.S. Secretary