

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Annual Board Meeting

10:00 a.m. Tuesday, May 24, 2016
Southwest Education Support Center
16644 S. Elm
Caruthers, CA 93609

Meeting Minutes

Call to Order The meeting was called to order at 10:04 a.m. by President Larry Teixeira.

Attendance

Selma Unified School District Larry Teixeira	Los Banos Unified School District Dean Bubar
Kings River-Hardwick Union Elem School District Trish Singh	Kingsburg Joint Union School District (Elem) Carol Bray
Kerman Unified School District Kraig Magnussen	Pacific Union Elementary School District Annette Machado
Fowler Unified School District Fresno Area Self Insurance Benefits dba EdCare Fresno County Self Insurance Group Eric Cederquist	Southwest Transportation Agency Tony Mendes South County Support Services Agency Sandra Robles
Firebaugh-Las Deltas Joint Unified School District Russell Freitas	Kingsburg Jt Union High School District Randy Morris
Laton Unified School District Tammy Alves	Fresno County Office of Education Jason Parkin
West Park Elementary School District Ralph Vigil	Guests: Dennis Williamson – <i>Keenan & Associates</i> Erik Knak – <i>Knak & Company</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>
Central Valley Preschool Riverdale Unified School District Jeff Percell	

Quorum A quorum of the Board of Directors was present.

Introductions The attending directors and guests introduced themselves.

Approval of Agenda The motion was made by member Cederquist and seconded by member Bubar to approve the agenda.
Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session President Teixeira asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion to approve the consent agenda, which included the minutes of the May 19, 2015 Board of Directors meeting as emailed, was made by member Bubar and seconded by member Bray.

Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil. Nays: None. Abstentions: None. Motion carried.

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- Treasurer's Report** The O.S.S. accountant, Carol Bray presented the financial statement for period ending May 15, 2016, (Attachment A).
- Broker's Report** The JPA manager, Bill Tucker Jr. reported on the districts departing from the O.S.S. effective 7/1/16: Districts Leaving OSS Kings Canyon Unified School District, Sanger Unified School District, and Golden Plains Unified School District.
- Golf Tournament The Tucker/Magill Golf Tournament will be taking place on Thursday, June 16 at the Sunnyside Country Club. The 9:30 a.m. tee off for this year's event will be earlier than in prior years to avoid the heat of the day. All members are welcome.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review – (Incurred) – 5-17-2016* for years 2006-07 through 2015-16, (Attachment B). He mentioned the total reserves as compared to the year prior is flat with fewer open claims. The three districts leaving had approximately \$175,000 a year in losses within the \$50,000 SIR, so we should be seeing a gradual decline in total incurred claims.
- Loss Control Report** Dr. Brock, O.S.S. risk manager reported on the areas of risk management he is currently involved, (Attachment C). Highlights include:
Loss reports geared to each district are soon to be distributed and reviewed with their liaison, safety committee and/or safety officer. Charter school issues surrounding both dependent and independent charter schools will be addressed in an upcoming workshop. Plans are to have an active shooter/lockdown DVD distributed to the districts before their fall staff in-services. A security analysis is planned to be incorporated into the next tri-annual safety audit.
- Action Items**
- Loss Fund Rates The JPA manager presented the loss fund rate at the \$50,000 S.I.R. level with the modified premium for each member comparing the 2016/17 year with that from 2015/16, (Attachment D). There was a question on the ADA used. The manager reported the ADA came from the State and was the 14/15 Lottery ADA which would be based on enrollment. The motion to approve the loss fund renewal rate was made by member Cederquist and seconded by member Machado.
Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil. Nays: None. Abstentions: None. Motion carried.
- NCR Rates The JPA manager presented the NCR liability and property rates to the Board as recommended by the Executive Committee for approval, (Attachment E). There was an extremely small change / increase in the rates coming from NorCal ReLiEF (NCR) for 2016/17. Almost all the increase cost will be from increases to the NCR experience factors from the prior years and are a direct reflection of the claims experience of the O.S.S. members. The motion to approve the NCR rates and extended premiums as presented was made by member Machado and seconded by member Singh.
Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil. Nays: None. Abstentions: None. Motion carried.
- OSS Budget The motion to accept the O.S.S. Budget with a slight adjustment to lines 16a and 17 as presented by the O.S.S. accountant was made by member Cederquist and seconded by member Bubar, (Attachment F).
Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil. Nays: None. Abstentions: None. Motion carried.
- Charter School Pcly The JPA manager presented the independent charter school policy as approved by the Executive Committee to the Board for their consideration. Member Parkin suggested changes to the wording and was concerned with the required \$50,000,000 limit of liability. There was also a concern if the policy would require those charters in the middle of their agreements to be required to purchase

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Action Items Cont.

- Charter School Plcy Cont the higher liability limits. Discussion on grandfathering in current charters, making the requirement apply to new and renewing independent charter agreements with the assurance by the JPA manager that higher liability limits were available for independent charters. After a lengthy discussion, the motion was made by member Cederquist and seconded by member Magnussen to approve the Independent Charter School Indemnity Policy, effective 07/01/16 with the suggested changes.
- Ayes: Members Teixeira, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Vigil. Nays: Bubar and Parkin. Abstentions: None. Motion carried.
- Policy No. CS-01; Independent Charter School Indemnity Policy is attached, (Attachment G) and can be found on the O.S.S. website (www.ossweb.org).
- Perm Members On Exec Comm With the departure of Kings Canyon Unified School District (Kings Canyon) and Sanger Unified School District (Sanger), it was necessary to replace their positions as permanent named members on the Executive Committee. President Teixeira opened the nominations to the Board. Member Bray nominated Fowler Unified School District (Fowler) and member Parkin nominated Fresno County Superintendent of Schools (FCSS) to replace Kings Canyon as a permanent named member on the Executive Committee. Member Teixeira made the motion to close nominations and member Bray seconded. The motion to elect Fowler to replace Kings Canyon as a permanent named member on the Executive Committee was made by member Bray and seconded by member Machado.
- Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Vigil. Nays: Parkin. Abstentions: None. Motion carried.
- Member Machado nominated Kingsburg Joint Union School District (Kingsburg Elem) and member Parkin nominated FCSS to replace Sanger as a permanent named member on the Executive Committee. Member Machado made the motion to close nominations and member Cederquist seconded. The motion to elect Kingsburg Elem to replace Sanger as a permanent named member on the Executive Committee was made by member Machado and seconded by member Cederquist.
- Ayes: Members Teixeira, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Freitas, Alves Morris, Vigil. Nays: Bubar, Parkin, Robles. Abstentions: None. Motion carried.
- At Large Membership Member Cederquist nominated Kingsburg Joint Union High School District (Kingsburg High) and member Parkin nominated FCSS to replace an open at-large position on the Executive Committee. Member Machado made the motion to close nominations and was seconded by member Singh. The motion to elect Kingsburg High as an at-large member on the Executive Committee was made by member Machado and seconded by member Singh.
- Ayes: Members Teixeira, Bray, Singh, Cederquist, Machado, Mendes, Robles, Freitas, Alves Morris, Vigil. Nays: Bubar, Parkin, Magnussen. Abstentions: None. Motion carried.
- Member Cederquist nominated Firebaugh-Las Deltas Joint Unified School District (Firebaugh) and member Parkin nominated FCSS to replace a second open at-large position on the Executive Committee. Member Teixeira made the motion to close nominations and was seconded by member Machado. The motion to elect Firebaugh as an at-large member on the Executive Committee was made by member Cederquist and seconded by member Machado.
- Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Vigil. Nays: Parkin. Abstentions: None. Motion carried.
- The membership of the Executive Committee is per the attached, (Attachment H)

Member Percell arrived

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Action Items Cont.**

OSS Bylaw Amendment The motion to revised the O.S.S. Bylaws to reflect the election of the new permanent named members on the Executive Committee was made by member Cederquist and seconded by member Singh.

Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil, Percell. Nays: None. Abstentions: None. Motion carried.

OSS Agreement Amendment The motion to revised the O.S.S. Agreement to reflect the election of the new permanent named members on the Executive Committee was made by member Machado and seconded by member Bray.

Ayes: Members Teixeira, Bubar, Bray, Singh, Cederquist, Machado, Magnussen, Mendes, Robles, Freitas, Alves Morris, Parkin, Vigil, Percell. Nays: None. Abstentions: None. Motion carried.

A signature page will be mailed to the O.S.S. members as signatures of all members are required to amend the O.S.S. Agreement.

A full copy of the amended Bylaws and Agreement is available on the OSS website www.ossweb.org – Resources – Documents – OSS Bylaws, Policies, and Resolutions

Board Member Report Member Cederquist gave direction to the JPA manager to send out a request for proposal for legal services to firms with experience in servicing public school districts.

Closed Session There were no items for closed session.

Next Meeting/Adjournment The next scheduled Annual Board of Directors meeting is 10:00 a.m. on **Tuesday, May 16, 2017** at Southwest Education Support Center.

The motion to adjourn the meeting was made by member Bray and seconded by member Freitas. The meeting adjourned at 11:09 a.m.

Prepared by,

Donna Murry

Donna Murry
TS:dm

Approved by,

Trish Singh/dm

Trish Singh
O.S.S. Secretary