



SELF INSURANCE GROUP

Quarterly Board Meeting

1:30 p.m. Tuesday, June 13, 2017

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Ave.
Selma, CA 93662

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:30 p.m.

Attendance

Fowler Unified School District Eric Cederquist	Kingsburg Joint Union School District (Elem) Dr. Wesley Sever
Kerman Unified School District Kraig Magnussen	Southwest Transportation Agency Sandra Robles
Mike Iribarren Alvina Elementary School District	Fresno County Superintendent of Schools Laurie Gabriel
Selma Unified School District Larry Teixeira Paul Green	Guests: Sharon Castillo – <i>Tristar Risk Management</i> Amy Dolson – <i>Poms & Associates</i> Guy Avagliano – <i>Milliman</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins</i>
Valley Regional Occupational Program Dora Alvarado	

Approval of Agenda

The motion to approve the agenda was made by member Teixeira and seconded by member Sever.

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, and Green. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session

President Cederquist asked if anyone wished to address the Board. There was no response.

Member Gabriel arrived and introductions were made.

Consent Agenda

The motion was made by member Teixeira and seconded by member Magnussen to approve the consent agenda which included the following:

- A. Approval of the minutes from the May 2, 2017 meeting as emailed.
- B. Approval of expenditures for period ending May 31, 2017, (Attachment A).

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, Green, and Gabriel. Nays: None. Abstentions: None. Motion carried.

Treasurer's Report

Carol Bray, the F.C.S.I.G. accountant was absent due to a prior commitment. Bill Tucker, the JPA manager presented the financial statement for period ending May 31, 2017, (Attachment B).

JPA Manager's Report

Claims Cost
Analysis

The JPA manager, Bill Tucker presented the Claims Cost Analysis for period ending May, 2017, (Attachment C). He mentioned the year to date figures have 16 fewer claims and \$246,427 less in incurred claim costs, even though May was an active month for the FCSIG members. Teachers and Aides continue to be the two occupations with the highest claim incidences. There were eight claims over \$5,000 for the month with one of the eight being investigated for causation.

Claims Audit

A request for proposal (RFP) will go out the middle of August to engage a firm for performing a claims audit for F.C.S.I.G. as is mandated by accreditation standards every two years.

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Manager's Report Cont.

Status of JPA
Manager Search

Mr. Tucker gave an update on the search for his position upon his pending retirement. Four firms responded to the RFP which were then narrowed down to three for the initial interview and further narrowed down to two finalists. The final interview will be on Friday, 6/16 and the decision should be made at that time.

Administrator's Report

The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management shared a memo from Goldman Magdalin & Krikes, (Attachment D). The 3rd District Court of Appeals ruled causation for an injured worker's permanent disability can be apportioned to genetics.

The claims administrator also presented the workers' comp *Claims by Cause Group* report and *Claims by Nature of Injury*, (Attachment E). Though the district name was not shown, she will be sending each district their own cause group report and a comparison to the group as a whole.

Loss Control Report

F.C.S.I.G. risk manager, Amy Dolson from Poms and Associates presented the loss control report detailing the various areas of risk management she is currently involved, (Attachment F).

Ergonomics Evaluation

Ms. Dolson mentioned she is providing Ergonomic Workstation Evaluations at no cost to members and is available for an evaluation by request.

Claim Review & Training

Working with Tristar, an annual claim review for every F.C.S.I.G. member is continuing. An educational workshop for increasing the districts' awareness of Workers' Compensation claims handling, addressing claims reduction, reporting procedures and nurse triage hotline and fraud identification is also in the works. It is hoped to have the workshop in August or September.

Return to Work Training

The first staff training on "How to Implement a Return to Work Program at your District" was held on December 8, 2016 with representatives from seven member districts in attendance. The second workshop was held on April 4, 2017 with representatives from eight member districts. As three workshops were budgeted, a poll of remaining members will be taken to determine any interest.

Risk Control Training

Several risk control training seminars have been scheduled for upcoming workshops:

Forklift Operator Certification – June 14 at Selma USD

Pesticide Handler and IPM Coordinator Training – June 27 at Southwest Transportation

Ergonomics Training – provided per district request.

Lead & Asbestos Awareness Training – tentatively scheduled for the end of July 2017.

Big-5 Training Workshop (Blood-Borne Pathogens, Heat Illness Prevention, Hazard Communication, Personal Protective Equipment, and Safe Lifting) – considering offering this workshop on a quarterly basis

Webinars – considering a Human Resources Track

Action Items

Election of Officers

President Cederquist announced he will be retiring and his last day will be 6/30/18. He suggested someone take on the role of president for the 17/18 year for the sake of continuity while he is still here. With that announcement, Larry Teixeira made the motion which was seconded by Wes Sever to nominate the following people as officers on the F.C.S.I.G. Board:

Kraig Magnussen (Kerman USD) – President

Russell Freitas (Firebaugh-Las Deltas) – Vice President

Mike Iribarren (Alvina Elementary) – Secretary

Sandra Robles (S/W Transportation) – Secretary (Alt)

Dr. Wesley Sever (Kingsburg Jt Un SD) – Treasurer

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, Green, and Gabriel. Nays: None. Abstentions: None. Motion carried.

W/C Rates & Probability Level

Mr. Tucker presented the renewal rates which included the excess insurance purchased through Safety National Casualty; the \$0.12/\$100 payroll rate remained unchanged as from the year prior and is included in the expenses, (Attachment G) and the rates as calculated by the actuary with its comparison to the year prior at the 60% and 70% probability levels, (Attachment H). The actuary, Guy Avagliano with Milliman was in attendance and presented his Summary of Actuarial Analysis to help explain the computations which go into the rate calculations, (Attachment I). After a lengthy discussion, the motion was made by member Sever and seconded by member Iribarren to fund at the 60% probability level with its rate of \$2.05/\$100 payroll modified for each member.

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, Green, and Gabriel. Nays: None. Abstentions: None. Motion carried.

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Action Items – cont.

Member Gabriel left.

Rebates

No action was taken on returning rebates.

FCSIG Budget

The motion to accept the F.C.S.I.G. Budget at the 60% probability level as presented by the JPA manager, (Attachment J) was made by member Sever and seconded by member Magnussen.

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, and Green. Nays: None. Abstentions: None. Motion carried.

Restated FCSIG
Bylaws

The JPA manager, Mr. Tucker presented the changes to the Fresno County Self Insurance Group Bylaws, (Attachment K). The changes were a clean-up of dates and a correction on the number of elected Board Members. The motion to approve the changes to the Restated Bylaws of the Fresno County Self-Insurance Group (FCSIG) was made by member Teixeira and seconded by member Magnussen.

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, and Green. Nays: None. Abstentions: None. Motion carried.

Restated FCSIG
Agreement

The JPA manager, Mr. Tucker presented the changes to the Fresno County Self Insurance Group Agreement, (Attachment L). The changes were a clean-up of dates. The motion to approve the changes to the Restated Joint Powers Agreement of the Fresno County Self Insurance Group was made by member Magnussen and seconded by member Teixeira.

Ayes: Members Cederquist, Magnussen, Sever, Iribarren, Robles, Teixeira, and Green. Nays: None. Abstentions: None. Motion carried.

A signature page will be mailed to the F.C.S.I.G. members as signatures of all members are required to revise the F.C.S.I.G. Agreement.

A full copy of the amended Bylaws and Agreement will be available on the F.C.S.I.G. website after July 1, 2017. Their links are:

Bylaws: <https://www.ossweb.org/online-resource-center/?category=30>

Agreement: <https://www.ossweb.org/online-resource-center/?category=31>

Board Member Report

President Cederquist mentioned the candidates vying for the JPA manager's position were all very qualified and was confident the JPA would be served well by the new manager.

Next Meeting/ Adjournment

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, October 10, 2017**, in Selma at their district office. The meeting adjourned at 2:35 p.m.

Prepared by,

Donna Murry

Donna Murry
MI:dm

Approved by,

Mike Iribarren/dm

Mike Iribarren
F.C.S.I.G. Secretary