

AGENDA



ANNUAL BOARD OF DIRECTORS MEETING

TUESDAY, MAY 15, 2018

10:00 AM.

Southwest Education Support Center

16644 S. Elm

Caruthers, CA 93609

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

SELMA UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KERMAN UNIFIED SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Russell Freitas, Member at Large
Eric Cederquist, Permanent Member
Diane Augusto, Member at Large
Kraig Magnussen, Permanent Member
Don Shoemaker, Member at Large
Don Laursen, Permanent Member
Sandra Robles, Member at Large

MEMBERS:

ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT
ARMONA UNION ELEMENTARY SCHOOL DISTRICT
CENTRAL VALLEY PRESCHOOL
CLAY JOINT ELEMENTARY SCHOOL DISTRICT
DINUBA UNIFIED SCHOOL DISTRICT
DINUBA UNIFIED SCHOOL DISTRICT
FRESNO AREA SELF-INSURANCE BENEFITS ORGANIZATION (DBA: EdCare Group)
FRESNO COUNTY SELF-INSURANCE GROUP
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
KERMAN UNIFIED SCHOOL DISTRICT
KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT
LAKESIDE UNION ELEMENTARY SCHOOL DISTRICT
LATON JOINT UNIFIED SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
MENDOTA UNIFIED SCHOOL DISTRICT
MONROE ELEMENTARY SCHOOL DISTRICT
ORANGE CENTER ELEMENTARY SCHOOL DISTRICT
PARLIER UNIFIED SCHOOL DISTRICT
RAISIN CITY ELEMENTARY SCHOOL DISTRICT
RIVERDALE UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT

Mike Iribarren
Dr. Xavier Pina
Jeff Percell
Brenda Sylvia
Peggy Garispe
Dr. Joe Hernandez
Scott Griffin
Kraig Magnussen
Jeff Becker
Laurie Gabriel
Peggy Rodgers
Todd Barlow
Cynthia Marshall
Victor Villar
Dr. Mark Marshall
Amer Iqbal
Dr. Paul Lopez
Shelley Manser
Terry Hirschfield
Elizabeth Wilson
Juan Sandoval
Jeff Percell
Paul Green/Dr. Tanya Fisher

ROLL CALL CONT.

MEMBERS CONT.

SOUTH COUNTY SUPPORT SERVICES AGENCY
VALLEY REGIONAL OCCUPATIONAL PROGRAM
WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
WASHINGTON UNIFIED SCHOOL DISTRICT
WEST PARK ELEMENTARY SCHOOL DISTRICT
WESTSIDE ELEMENTARY SCHOOL DISTRICT

Maricela Ordonez
Dora Alvarado
Jesus Cruz
Chris Vaz
Ralph Vigil
Baldo Hernandez/Guadalupe Torres

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KNAK & COMPANY
POMS & ASSOCIATES

Tom Russo, JPA Administrator
Tyler Houston, Account Executive
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2017 / 2018-28

ACTION-Page 6

The Board of Directors retains the right to change the order in which agenda items are discussed. Subject to review by the Board, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2
PUBLIC COMMENTS
BOARD CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Board on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.
PUBLIC COMMENTS
BOARD CONSIDERATION

V. CONSENT AGENDA

2017 / 2018-29

ACTION-Page 7-17

The Board of Directors to consider the following items within the Consent Agenda:

- Approval of the Minutes of the May 16, 2017 Board of Directors' meeting as emailed.
- Approval of the Minutes of the July 20, 2017 Special Board of Directors' meeting as emailed.
- Approval of Expenditures for Period Ending April 30, 2018.

PUBLIC COMMENTS
BOARD CONSIDERATION

VI. CORRESPONDENCE

No items to present.

VII. CLAIMS

THIRD PARTY ADMINISTRATOR CLAIMS UPDATE

2017 / 2018-30

INFO-Page 18-19

Erik Knak, Claims Administrator for the O.S.S. will present his report for review.

PUBLIC COMMENTS
BOARD CONSIDERATION

VIII. UNDERWRITING

SISTER JPA DEDUCTIBLE

2017 / 2018-31

INFO-Page 20-21

The Administrator will present to the Board, the deductible Sister JPAs will be paying should a claim arise.

PUBLIC COMMENTS
BOARD CONSIDERATION

NORTHERN CALIFORNIA ReLiEF (NCR) UPDATE

2017 / 2018-32
INFO-Page 22-69

The Administrator will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries
- 935 Case Law Member Alert
- NCR Keenan Safe Schools
- AB1719: CPR Training Resources for High Schools
- Keenan Briefing: School Bus Child Safety Alert System Regulations for the 18/19 School Year

PUBLIC COMMENTS

BOARD CONSIDERATION

CL-01 CYBER LIABILITY POLICY DEDUCTIBLE

2017 / 2018-33
INFO-Page 70-71

The Account Manager will present the Cyber Liability Policy Deductible - CL-01 to the Board of Directors for review.

PUBLIC COMMENTS

BOARD CONSIDERATION

O.S.S. BLANKET ACCIDENT INSURANCE PROGRAM

2017 / 2018-34
INFO-Page 72-73

The Administrator will present a summary of the excess Blanket Student Accident Insurance Program provided by the Organization of Self-Insured Schools for review.

PUBLIC COMMENTS

BOARD CONSIDERATION

PTO AND BOOSTER CLUB COVERAGE

2017 / 2018-35
INFO-Page 74-78

The Account Manager will present a market for affordable coverage for Parent Teacher Organizations and Booster Clubs through R.V. Nuccio for review.

PUBLIC COMMENTS

BOARD CONSIDERATION

IX. FINANCIAL

TREASURER'S REPORT

2017 / 2018-36
ACTION-Page 79-80

The Board of Directors will review the Treasurer's Report for Period ending April 30, 2018 for review and consideration as presented by the O.S.S. Accountant.

PUBLIC COMMENTS

BOARD CONSIDERATION

LOSS FUND CONTRIBUTION

2017 / 2018-37
ACTION-Page 81-82

The Administrator will present the Loss Fund contribution spreadsheet to the Board of Directors for their consideration.

PUBLIC COMMENTS

BOARD CONSIDERATION

2018/2019 PRELIMINARY POOL CONTRIBUTION SPREADSHEET

2017 / 2018-38
ACTION-Page 83-84

The Administrator will present the Preliminary Pool Contribution to the Board of Directors for their consideration.

PUBLIC COMMENTS

BOARD CONSIDERATION

2018/2019 PRELIMINARY BUDGET

**2017/2018-39
ACTION-Page 85-86**

The Preliminary Budget will be presented to the Board for approval.
PUBLIC COMMENTS
BOARD CONSIDERATION

X. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

**2017 / 2018-40
ACTION-Page 87-89**

The Board of Directors will consider meeting dates and locations for the 18/19 fiscal year.
PUBLIC COMMENTS
BOARD CONSIDERATION

W/C VOLUNTEER RESOLUTIONS

**2017 / 2018-41
INFO-Page 90-92**

The Account Manager will present the list of the Organization of Self-Insured Schools member districts who have passed a Volunteer W/C Resolution and provide a copy of a Sample Volunteer W/C Resolution the members can present to their Boards.
PUBLIC COMMENTS
BOARD CONSIDERATION

DONNA MURRY’S NEW CONTACT INFORMATION

**2017 / 2018-42
INFO-Page 93-94**

Donna Murry, Account Manager will present her new contact information.
PUBLIC COMMENTS
BOARD CONSIDERATION

STATUS OF RENEWAL CERTICATES

**2017 / 2018-43
INFO-Page 95**

The Account Manager will remind the members certificate lists need to be submitted by May 15, 2018.
PUBLIC COMMENTS
BOARD CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2017 / 2018-44
INFO-Page 96-104**

The Risk Manager will present the updates on Loss Control.
PUBLIC COMMENTS
BOARD CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Board of Directors about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Board of Directors' meeting on **Wednesday, May 22, 2019**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- Treasurer's Report
 - Claims Update
 - Preliminary Pool Contribution Spreadsheet
 - Preliminary Budget
 - Future Meeting Dates
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XIII. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, 2133 High Street, Ste E, Selma, CA 93662, 800-654-8347 extension 2037.