

# AGENDA



## ANNUAL BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 27, 2020

10:00 AM.

CONFERENCE CALL

**1 800-953-6486**

**Passcode 8677 747#**

Conference Call Instructions:

- 1) Enter call-in number **1 (800) 953-6486** 2) Enter Passcode **8677 747#** 3) To enable audio enter # and state first and last name.

This meeting will be conducted by teleconferencing. Location will not be provided as the Brown Act has been partially suspended due to Coronavirus (COVID-19). Members of the public may address the Committee by calling the number listed above.

### **I. CALL TO ORDER**

### **II. ROLL CALL**

#### **OFFICERS & EXECUTIVE COMMITTEE:**

SELMA UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KERMAN UNIFIED SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Russell Freitas, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Kraig Magnussen, Permanent Member  
Don Shoemaker, Member at Large  
Amer Iqbal, Permanent Member  
Gary Geringer, Member at Large

#### **MEMBERS:**

ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT  
ARMONA UNION ELEMENTARY SCHOOL DISTRICT  
CENTRAL VALLEY PRESCHOOL  
CLAY JOINT ELEMENTARY SCHOOL DISTRICT  
DINUBA UNIFIED SCHOOL DISTRICT  
DINUBA UNIFIED SCHOOL DISTRICT  
FRESNO AREA SELF-INSURANCE BENEFITS ORGANIZATION (DBA: EdCare Group)  
FRESNO COUNTY SELF-INSURANCE GROUP  
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS  
KERMAN UNIFIED SCHOOL DISTRICT  
KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT  
LAKESIDE UNION ELEMENTARY SCHOOL DISTRICT  
LATON JOINT UNIFIED SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT

Mike Iribarren  
Dr. Xavier Pina  
Jeff Percell  
Judi Szpor  
Peggy Garispe  
Dr. Joe Hernandez  
May Yang  
Kraig Magnussen  
Christopher Lozano  
Peggy Rodgers/Mark Ruiz  
Robin Jones  
Cynthia Marshall  
Tammy Alves/Lupe Nieves  
Dr. Mark Marshall  
Alejandra Garibay

**ROLL CALL CONT.**

**MEMBERS CONT.**

MENDOTA UNIFIED SCHOOL DISTRICT	Dr. Paul Lopez
MONROE ELEMENTARY SCHOOL DISTRICT	Shelley Manser
ORANGE CENTER ELEMENTARY SCHOOL DISTRICT	Terry Hirschfield/Michele Smith
PARLIER UNIFIED SCHOOL DISTRICT	Andrea Affrunti
RAISIN CITY ELEMENTARY SCHOOL DISTRICT	Juan Sandoval/Renee Steen
RIVERDALE UNIFIED SCHOOL DISTRICT	Jeff Percell
SELMA UNIFIED SCHOOL DISTRICT	Paul Green/Dr. Tanya Fisher
SOUTH COUNTY SUPPORT SERVICES AGENCY	Gary Geringer
VALLEY REGIONAL OCCUPATIONAL PROGRAM	Fabrizio Lofaro/Dora Alvarado
WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT	Jesus Cruz
WASHINGTON UNIFIED SCHOOL DISTRICT	Randy Morris/Chris Vaz
WEST PARK ELEMENTARY SCHOOL DISTRICT	Ralph Vigil
WESTSIDE ELEMENTARY SCHOOL DISTRICT	Baldo Hernandez/Guadalupe Torres

**ADMINISTRATORS & CONSULTANTS:**

KEENAN & ASSOCIATES	Tyler Houston, Account Executive
KEENAN & ASSOCIATES	Donna Murry, Account Manager
KNAK & COMPANY	Erik Knak, Third Party Administrator
POMS & ASSOCIATES	Amy Dolson, Risk Manager

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**III. APPROVAL OF AGENDA**

**2019/2020-61**

**ACTION-Page 1-6**

The Board of Directors retains the right to change the order in which agenda items are discussed. Subject to review by the Board, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

BOARD CONSIDERATION

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**IV. PUBLIC COMMENTS**

The public may address the Board on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

BOARD CONSIDERATION

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**V. CONSENT AGENDA**

**2019/2020-62**

**ACTION-Page 7-17**

The Board of Directors to consider the following items within the Consent Agenda:

- Approval of the Minutes of the May 22, 2019 Board of Directors' meeting as emailed.
- Approval of Expenditures for Period Ending April 30, 2020.
- Knak Claim Expenditures for period ending April 2020.

PUBLIC COMMENTS

BOARD CONSIDERATION

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**VI. CORRESPONDENCE**

**2019/2020-63**

**INFO-Page 18-20**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda

PUBLIC COMMENTS

BOARD CONSIDERATION

## VII. CLAIMS

### THIRD PARTY ADMINISTRATOR CLAIMS UPDATE

**2019/2020-64**  
**INFO-Page 21-22**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS  
BOARD CONSIDERATION

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## VII. UNDERWRITING

### NORTHERN CALIFORNIA ReLiEF (NCR) UPDATE

**2019/2020-65**  
**INFO/ACTION-Page 23-31**

The Account Executive, Tyler Houston will provide information and recent updates on the NCR Program.

PUBLIC COMMENTS  
BOARD CONSIDERATION

### BYLAW AMENDMENT AND CONSISTENCY IN REMITTANCE OF PAYMENTS

**2019/2020-66**  
**ACTION-Page 32-63**

Donna Murry, the Account Manager will present an amendment to the current Bylaws to have the remittance of payments be consistent for all members of the Authority.

PUBLIC COMMENTS  
BOARD CONSIDERATION

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## VIII. FINANCIAL

### TREASURER'S REPORT

**2019/2020-67**  
**ACTION-Page 64-65**

The Board of Directors will review the Treasurer's Report for Period ending April 30, 2020 for review and consideration as presented by the O.S.S. Accountant.

PUBLIC COMMENTS  
BOARD CONSIDERATION

### APPROVAL OF THE MILLIMAN, INC ACTUARIAL REPORT

**2019/2020-68**  
**ACTION-Page 66-150**

The Account Executive will present the Summary of Actuarial Analysis as of December 31, 2019 as prepared by Milliman, Inc. for review and consideration by the Board of Directors .

### LOSS FUND CONTRIBUTION

**2019/2020-69**  
**ACTION-Page 151-154**

The Account Executive will present the Loss Fund contribution spreadsheet to the Board of Directors for their consideration.

PUBLIC COMMENTS  
BOARD CONSIDERATION

### 2020/2021 NCR PRELIMINARY POOL CONTRIBUTION SPREADSHEET

**2019/2020-70**  
**ACTION-Page 155-156**

The Account Executive will present the NCR Preliminary Pool Contribution to the Board of Directors for their consideration.

PUBLIC COMMENTS  
BOARD CONSIDERATION

### CONSIDERATION OF PAYING THE SELF ASSESSMENT

**2019/2020-71**  
**ACTION-Page 157-162**

The Account Executive will present the OSS members' SELF estimated assessments to the Board of Directors for their consideration of paying from the OSS fund equity.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**2020/2021 PRELIMINARY BUDGET**

**2019/2020-72**  
**ACTION-Page 163-164**

The Preliminary Budget for the OSS will be presented to the Board for approval.  
PUBLIC COMMENTS  
BOARD CONSIDERATION

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**IX. ADMINISTRATION**

**APPROVAL OF THE CAJPA ACCREDITATION REPORT**

**2019/2020-73**  
**ACTION-Page 165-198**

The Account Manager will present the CAJPA Accreditation Report to the Board for their approval.  
PUBLIC COMMENTS  
COMMITTEE COMSIDERATION

**FUTURE MEETING DATES & LOCATIONS**

**2019/2020-74**  
**ACTION-Page 199-200**

The Board of Directors will consider meeting dates and locations for the 20/21 fiscal year.  
PUBLIC COMMENTS

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**RISK MANAGEMENT**

**RISK MANAGEMENT UPDATES**

**2019/2020-75**  
**INFO-Page 201-219**

The Risk Manager will present the updates on Loss Control Services  
PUBLIC COMMENTS  
BOARD CONSIDERATION

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**X. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**ADMINISTRATION COMMENTS**

The Administrator will report to the Board of Directors about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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**XII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Board of Directors' meeting on **Wednesday, May 26, 2021**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- Treasurer's Report
- Claims Update
- Preliminary Pool Contribution Spreadsheet
- Preliminary Budget
- Future Meeting Dates

### XIII. ADJOURNMENT

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#### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.