

MINUTES



BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 20, 2022

1:00 P.M.

Legends Tap House & Grill
2910 Pea Soup Anderson Blvd
Selma, CA 93662

I. CALL TO ORDER

President Magnussen called the meeting to order at 1:07 P.M.

II. ROLL CALL

OFFICERS & BOARD OF DIRECTORS PRESENT:

KERMAN UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY
ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT

Kraig Magnussen, President
Gary Geringer, Vice President
Mike Iribarren, Secretary
Dr. Wesley Sever, Treasurer
May Yang
Edith Cantu
Tannon Pafford
Carol Bray, Accountant
Andrea Affrunti

MEMBERS

Clay Joint Elementary School District
Parlier Unified School District

Judith Szpor
Scott Griffin

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
POMS & ASSOCIATES
ASPEN RISK MANAGEMENT GROUP – A TRISTAR COMPANY
TRISTAR RISK MANAGEMENT
TRISTAR RISK MANAGEMENT

Tyler Houston, Account Executive
Donna Murry, Account Manager
Amy Dolson, Risk Manager
Debra Parker, Risk & Safety Consultant -
via conference phone
Sharon Castillo, Third Party Administrator
Tom Veale, President

III. APPROVAL OF AGENDA

2021/2022-30

ACTION

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Board of Directors, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Geringer and unanimously carried to approve the Agenda as presented. Absent: Members Mendiola, and Orozco.

IV. PUBLIC COMMENTS

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

V. CONSENT AGENDA

**2021/2022-31
ACTION**

The Board of Directors considered the following items within the Consent Agenda:

- Approval of Minutes of the January 19, 2022 Board of Directors Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2022
- Tristar Monthly Claims Expenses for Quarter Ending March 31, 2022

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Iribarren and unanimously carried to approve the Consent Agenda as presented. Absent: Members Mendiola, and Orozco.

VI. CORRESPONDENCE

**2021/2022-32
INFO**

The Account Manager, Donna Murry presented correspondence received:

1. The 2021 Government Compensation in California Report as received from the State Controller's office and the report as filed in response by the JPA auditor Gus Corona. This report provides the State with any wages the Fresno County Self-Insurance Group pays to its governing board. The report shows \$0 in compensation.
2. The CAJPA Forecast for the Department of Industrial Relations' 2021 Assessment, advising an early estimate of a 15-20 % increase in the rate. This notice was to allow for budgeting purposes.

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

**2021/2022-33
INFO**

Debra Parker and Tom Veal, Risk/Safety Consultant and Tristar President respectively for Fresno County Self-Insurance Group (FCSIG) presented the claims update report for review.

- Stewardship Report from July fiscal year of 2016 to 2022 as of 3/31/22 was presented. It was a comprehensive report detailing workers' comp incidents by occupations, locations, incidents & total incurred, top (5) cause of loss, body part injured, and top (5) injury type, outstanding reserves by year, closed vs open by policy year, and # of WC lost days by year. Overall, the average age at time of injury was thirty-six (36), and average length of employment at time of injury was 10 years. 88% of the claims are closed.
- Nurse Triage - The period of 7/01/21 – 3/31/22 had a total of 332 calls received with 33.4% ending as self-care instead of seeing a physician. This was a potential saving of \$596,167. The report also showed that 75% of incidents were reported to Nurse Triage in less than 3 days from date of injury, 22% were reported 3 days or later, with 3% reporting more than 30 days from the date of injury. The current 9 month period as compared to the same period from a year ago decreased from 17.9 to 5.44 average reporting lag days.
- Utilization Review (UR) Summary report was presented. Out of 1,504 requests, 382 were denied and 27 modified which provided a net savings of \$594,961.
- Tristar Savings Summary Report for period of 1/31/22 - 3/31/22 was presented with a gross saving of \$391K being realized for aforementioned time period.
- Sharon Castillo, the Claims Administrator reported on a recently passed bill by California lawmakers that extends the COVID -19 presumptions until 2025.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

CLAIMS TREND OVERVIEW

**2020/21-34
INFO**

There was no Claims Trend Overview to present.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VIII. UNDERWRITING

LEGISLATIVE UPDATE

**2020/21-35
INFO**

The Account Executive provided a brief summary on bills introduced that would impact Workers' Comp (W/C) coverage. Those that would have a small impact are, AB 1681, AB 2148, AB 2188, and SB 1002. Those bills which would make it more difficult to administer W/C claims would be AB 1751, SB 213, SB 284, SB 335, and SB 1458. The general theme would be increasing benefits with little impact to limiting overall W/C costs.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

IX. FINANCIAL

TREASURER'S REPORT

**2021/2022-36
ACTION**

The FCSIG accountant, Carol Bray presented the Treasurer's Report for Quarter ending March 31, 2022 for review and consideration. Total operating revenues were at 95% with revenues of \$6,979,740 and operating expenses at 56% with expenditures of \$3,448,014.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Geringer with a second by member Affrunti and unanimously carried to approve the Treasurer's Report as presented. Absent: Members Mendiola and Orozco.

X. ADMINISTRATION

JPA ADMINISTRATION SERVICES AGREEMENT

**2021/2022-37
ACTION**

The Account Executive presented the JPA Administration Services Agreement for years ending July 1, 2022 through June 30, 2025 to the Board for consideration. The agreement is for the work performed on behalf of the JPA by Keenan & Associates. The agreement has been vetted by the JPA's legal counsel, Gabriel Delgado.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Iribarren with a second by member Affrunti and unanimously carried to approve the engagement letter as presented. Absent: Members Mendiola and Orozco.

FUTURE MEETING DATES & LOCATIONS

**2021/2022-38
ACTION**

The Account Manager presented the meeting dates and locations for the 22/23 fiscal year to the Board of Directors.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Geringer and unanimously carried to approve the future meeting dates and location. Absent: Members Mendiola and Orozco.

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2021/2022-39
INFO**

The Risk Manager, Amy Dolson presented the following updates on Loss Control services and risk management information.

- **Training Sessions completed:**
 - Food Safety Certification – Fowler USD/Riverdale – January & March 2022
- **Upcoming Training:**
 - Rachel Shaw Virtual Training – April 29 and June 1 – Free registration for each session for one (1) employee per member district.
 - Annual Pesticide Handler Safety Workshop – Southwest Transportation – June 16, 2022
 - Forklift Certification Training – Kerman/Riverdale/Kingsburg Elementary CSD – dates pending
 - Safety National credit for Risk Control (\$4,933).

RISK MANAGEMENT UPDATES – CONT.

- **Claim Review Meetings with Tristar** – ongoing
 - FCSS – Completed January 26, 2022 – Quarterly review meetings scheduled (next review May 5, 2022)
 - Parlier USD – Completed March 22, 2022
 - Selma USD – Completed April 11, 2022
 - Kerman USD – Scheduled June 8, 2022
- **Ergonomics Evaluations** (virtual & onsite) – ongoing
 - FCSS – One virtual ergonomics evaluation was completed March 2022
- **Cal/OSHA Issues Draft COVID-19 Emergency Temporary Standard (ETS)** – Standards Board to vote on April 21, 2022

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

No comments

ADMINISTRATION COMMENTS

The Account Executive informed the membership they have been working with the excess W/C broker to provide several different options in regard to the retained limits. Currently FCSIG carries a \$500K retention, but there are fewer markets that have an appetite for a \$500K retention. The excess W/C broker will be providing quotes for retentions of \$500K, \$600K, and \$750K. In tandem with the actuary, a recommendation will be made at the next meeting.

XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the Board of Directors' meeting scheduled for **1:00 p.m. on Wednesday, June 15, 2022, Legends**, 2910 Pea Soup Anderson Blvd, Selma.

Currently scheduled items include:

- Approval of the Actuarial Report
- Approval of the F.C.S.I.G. Retention, Rate and Confidence Level
- Approval of the Preliminary Budget for the 2022-2023 Year
- Third Party Claims Administrator Update
- Treasurer's Report

XIV. ADJOURNMENT

With no further business, the motion to adjourn the meeting was made by member Affrunti, seconded by member Geringer, and unanimously carried.

Meeting adjourned at 1:53 P.M.

Americans with Disabilities Act:

Fresno County Self-Insurance Group, Workers' Compensation JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Fresno County Self-Insurance Group, Workers' Compensation JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the F.C.S.I.G. Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA