

AGENDA



EXECUTIVE COMMITTEE MEETING

WEDNESDAY, JANUARY 18, 2023

11:00 AM

LEGENDS TAP HOUSE & GRILL
2910 PEA SOUP ANDERSON BLVD
SELMA, CA 93662

1. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
May Yang, Permanent Member
Diane Augusto, Member at Large
Don Shoemaker, Member at Large
Amer Iqbal, Permanent Member
Andrea Affrunti, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN
KEENAN
KEENAN
KNAK & COMPANY
POMS & ASSOCIATES

Pia Bayetti, Account Coordinator
Tyler Houston, Account Executive
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2022/2023-31

ACTION-Page 1-5

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

V. CONSENT AGENDA**2022/2023-32**
ACTION-Page 6-22

The Executive Committee will consider the following items within the Consent Agenda:

- Approval of Minutes of the October 12, 2022 Executive Committee Meeting as emailed.
- Approval of Audited Expenditures for Year ending June 30, 2022.
- Approval of Audited Expenditures for Quarter ending September 30, 2022.
- Approval of Expenditures for Quarter ending December 31, 2022 – Includes Knak & Company Monthly Claims Expenses.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VI. CORRESPONDENCE**2022/2023-33**
INFO-Page 23-35

Donna Murry, the Account Manager will present correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VII. CLAIMS**THIRD PARTY ADMINISTRATOR UPDATE****2022/2023-34**
INFO-Page 36-37

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VIII. UNDERWRITING**NCR UPDATE****2022/2023-35**
INFO-Page 38-46

Tyler Houston, the Account Executive will provide information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries
 - Finance Committee
 - Executive Committee
 - Claims & Coverage Committee
 - Underwriting Committee/Member Services Committee

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS SAFETY & SECURITY GRANTS – FOWLER USD & SELMA USD**2022/2023-36**
ACTION-Page 47-58

Amy Dolson, the OSS Risk Manager will present two applications for the OSS Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

2023/2024 RENEWAL QUESTIONNAIRE UPDATE**2022/2023-37**
INFO-Page 59

Donna Murry will provide an update of the 2023/24 Questionnaire.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IX. FINANCIAL TREASURER'S REPORT**2022/2023-38**
ACTION-Page 60-63

Carol Bray, the OSS Accountant will present the Audited Treasurer's Reports for Year ending June 30, 2022 and Quarter ending September 30, 2022, and the Treasurer's Report for Quarter ending December 31, 2022, to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. ADMINISTRATION

CAJPA RE-ACCREDITATION STATUS

2022/2023-39

ACTION-Page 64-101

Donna Murry will present the OSS/CAJPA Re-Accreditation status to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS STRATEGIC PLANNING SESSION

2022/2023-40

INFO/ACTION-Page 102-103

Tyler Houston will provide a review of the recent OSS Strategic Planning Session including a revised Mission Statement to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONSIDER MILLIMAN PROPOSAL FOR ACTUARIAL SERVICES

2022/2023-41

ACTION-Page 104-107

Tyler Houston will present the Milliman Proposal for Actuarial Studies to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

INVESTMENT POLICY REVIEW

2022/2023-42

ACTION-Page 108-136

Donna Murry will present the Investment Policy from the County of Fresno Auditor-Controller/Treasurer-Tax Collector to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONFLICT OF INTEREST, FORM 700 UPDATE

2022/2023-43

INFO-Page 137

Donna Murry will update the Executive Committee on the Conflict of Interest, Form 700 for 2022.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2022/2023-44

INFO-Page 138-140

Amy Dolson, the Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority (OSS). There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, April 19, 2023, Legends**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
- Treasurer’s Report for Quarter Ending March 31, 2023
- Approval of Milliman Actuarial Report
- Review of the Loss Fund Rates and Recommendation to the Board of Directors
- NCR Experience Rating for the OSS
- Consideration of Paying a Rebate
- Knak & Co Contract
- Poms & Associates Risk Manger Contract
- Poms & Associates Safety/Labs & Workshops/Playground Inspections Contract
- SETECH Financial Management Info Report Contract
- Future Meeting Dates & Locations

XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.