

MINUTES



BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 19, 2023

1:00 P.M.

LEGENDS TAP HOUSE & GRILL

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

I. CALL TO ORDER

President Geringer called the meeting to order at 1:03 P.M.

II. ROLL CALL

OFFICERS & BOARD OF DIRECTORS PRESENT:

SOUTHWEST TRANSPORTATION AGENCY

SELMA UNIFIED SCHOOL DISTRICT

ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT

FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT

FOWLER UNIFIED SCHOOL DISTRICT

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

KERMAN UNIFIED SCHOOL DISTRICT

KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT

Gary Geringer, President

Andrea Affrunti, Vice President

Mike Iribarren, Secretary

Dr. Roy Mendiola

Talia Preis

Tannon Pafford

Kraig Magnussen

Carol Bray, Accountant

ADMINISTRATORS & CONSULTANTS:

KEENAN

KEENAN

KEENAN

KEENAN

POMS & ASSOCIATES

ASPEN RISK MANAGEMENT GROUP – A TRISTAR COMPANY

TRISTAR RISK MANAGEMENT

TRISTAR RISK MANAGEMENT

Pia Bayetti, Account Coordinator

Tyler Houston, Account Executive

Donna Murry, Account Manager

Tony Zuniga, Risk Management Analyst

Amy Dolson, Risk Manager

Debra Parker, Risk & Safety Consultant via phone

Sharon Castillo, Third Party Administrator

Tom Veale, President

III. APPROVAL OF AGENDA

2022/2023-34

ACTION

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Board of Directors, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Affrunti and unanimously carried to approve the Agenda as presented. Absent: Members Sever, Yang, and Dixon.

IV. PUBLIC COMMENTS

Members of the community wishing to address the Board about items on the agenda or items not on the agenda may do so. Speakers are requested to limit comments to three (3) minutes; individual speakers may not give their time away to another spokesperson.

PUBLIC COMMENTS: No Comments by the Public

BOARD CONSIDERATION: None

V. CONSENT AGENDA

**2022/2023-35
ACTION**

The Board of Directors considered the following items within the Consent Agenda:

- Approval of Minutes of the January 18, 2023 Board of Directors Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2023, including the Tristar Monthly Claims Expenses.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Iribarren with a second by member Affrunti and unanimously carried to approve the Consent Agenda as presented. Absent: Members Sever, Yang, and Dixon.

VI. CORRESPONDENCE

**2022/2023-36
INFO**

Donna Murry, the Account Manager presented correspondence received.

- 2022 Government Compensation Report
- DIR Assessment Update

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

**2022/2023-37
INFO**

Sharon Castillo with Tristar Risk Management along with Debra Parker presented the quarterly reports to the Board as follows:

- Stewardship Report
- Nurse Triage Report
- Utilization Review Summary Report
- FCSIG Savings Summary Report
- Webinar Available – Situational Awareness – Active Shooter

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VIII. UNDERWRITING

LEGISLATIVE UPDATE

**2022/23-38
INFO**

Tony Zuniga presented legislative updates on bills that have been introduced in the 2023 California Legislative Session and how they might affect the workers' compensation program.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

IX. FINANCIAL

TREASURER'S REPORT

**2022/2023-39
ACTION**

Carol Bray, the FCSIG accountant presented the Treasurer's Report for Quarter ending March 31, 2023 to the Board for their approval.

PUBLIC COMMENTS

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Magnussen and unanimously carried to approve the Treasurer's Report as presented. Absent: Members Sever, Yang, and Dixon.

X. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

2022/2023-40

ACTION

Donna Murry presented the meeting dates and locations for the 23/24 fiscal year to the Board for their consideration.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Preis and unanimously carried to accept the Future Meeting Dates with the approved change of January 17th meeting to January 24th to the Board of Directors. Absent: Members Sever, Yang, and Dixon.

CLAIMS ADMINISTRATOR CONTRACT

2022/2023-41

ACTION

Tyler Houston, the Account Executive presented Amendment #1 to the Claims Administrator contract for claims services with Tristar Risk Management to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Affrunti with a second by member Magnussen and unanimously carried to approve amendment #1 to the Claims Administrator contract. Absent: Members Sever, Yang, and Dixon.

RISK MANAGEMENT CONTRACT

2022/2023-42

ACTION

Tyler Houston presented the three-year Poms & Associates' contract for Risk Management services to the Board of Directors for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Iribarren with a second by member Affrunti and unanimously carried to approve the Risk Management Contract as presented. Absent: Members Sever, Yang, and Dixon.

SERVICE AGREEMENT WITH SETECH

2022/2023-43

ACTION

Tyler Houston presented the three-year service agreement with Service Enhancement Technologies (SETECH) to the Board of Directors for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Affrunti and unanimously carried to approve the Service Agreement with SETECH as presented. Absent: Members Sever, Yang, and Dixon.

SANGER WRA CLAIMS - INDEPENDENT AUDIT

2022/2023-44

ACTION

Tyler Houston provided an update on the status of Sanger's outstanding WRA invoice. He mentioned the invoice was paid in full. He also reported that Sanger requested to have an outside auditor review their claims.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Affrunti and unanimously carried to offer a claims file review via Tristar Risk Management Services in support of Sanger's request. Acceptance of the use of an independent auditor, that would be agreeable to both parties to review Sanger's claims, would be used as a secondary measure should the initial file review not resolve the district's concerns and questions. Absent: Members Sever, Yang, and Dixon.

ENGAGEMENT LETTER FOR LEGAL COUNSEL

2022/2023-45

ACTION

Tyler Houston presented an engagement letter for legal services as provided by Gabriel A. Delgado, Esq to the Board of Directors for their review as Mr. Delgado started his own law firm. The Board could choose to stay with Mr. Delgado at his new practice, or start over with new legal counsel at Baker Manock & Jensen, the firm Mr. Delgado left.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Iribarren with a second by member Bray and unanimously carried to approve moving law firms so the JPA can stay with Gabriel A. Delgado for their legal counsel. Absent: Members Sever, Yang, and Dixon.

CLAIMS AUDIT

**2022/2023-46
INFO**

Donna Murry provided notification to the Board of Directors of sending out a Request for Proposal for claims audit services. Having a claims audit every two years is an accreditation requirement.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2022/2023-47
INFO**

Amy Dolson, the Risk Manager presented updates on Loss Control services such as training sessions completed, updating the Board on the Special Education Academy pilot program with Selma USD and Fresno County SS, ergonomic evaluations completed, claim reviews and new Cal/OSHA regulations.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

There were no member comments

ADMINISTRATION COMMENTS

Tyler Houston thanked everyone for coming.

XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the Board of Directors' meeting scheduled for **1:00 p.m. on Wednesday, June 14, 2023** to be held at **Legends**, 2910 Pea Soup Anderson Blvd, Selma. Currently scheduled items include:

- Approval of the Actuarial Report
 - Approval of the F.C.S.I.G. Rate and Confidence Level
 - Approval of the Preliminary Budget for the 2023-2024 Year
 - Consideration of Paying a Rebate
 - Third Party Claims Administrator Update
 - Claims Trend Overview.
 - Treasurer's Report
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XIV. ADJOURNMENT

With no further business, the motion to adjourn was made by member Magnussen with a second by member Affrunti. The meeting adjourned by 2:33 P.M.

Americans with Disabilities Act:

Fresno County Self-Insurance Group, Workers' Compensation JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Fresno County Self-Insurance Group, Workers' Compensation JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the F.C.S.I.G. Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA