

MINUTES



EXECUTIVE COMMITTEE MEETING

WEDNESDAY, JANUARY 24, 2024

11:00 AM

1. CALL TO ORDER at 11:06 am

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT	Kraig Magnussen, President
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT	Trish Singh, Secretary
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)	Carol Bray, Accountant
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT	Dr. Roy Mendiola, Member at Large
ISLAND UNION ELEMENTARY SCHOOL DISTRICT	Diane Augusto, Member at Large
SELMA UNIFIED SCHOOL DISTRICT	Alma Banuelos- Lopez, Permanent Member
SOUTHWEST TRANSPORTATION AGENCY	Gary Geringer, Member at Large

MEMBERS:

KERMAN UNIFIED SCHOOL DISTRICT	Gabe Melgoza, Alt
VALLEY REGIONAL OCCUPATION PROGRAM	Dora Alvarado

ADMINISTRATORS & CONSULTANTS:

KEENAN	Tyler Houston, Account Executive
KEENAN	Pia Bayetti, Account Manager
KEENAN	Pa Vue, Account Coordinator
KEENAN	Hesam Fayaz, SETECH
BORCHARDT & CORONA	Gus Corona, Auditor
KNAK & COMPANY	Erik Knak, Third Party Administrator
POMS & ASSOCIATES	Amy Dolson, Risk Manager

ABSENT:

PACIFIC UNION ELEMENTARY SCHOOL DISTRICT	Annette Machado, Vice President
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)	Dr. Wesley Sever, Treasurer
FOWLER UNIFIED SCHOOL DISTRICT	May Yang, Permanent Member
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT	Don Shoemaker, Member at Large
LOS BANOS UNIFIED SCHOOL DISTRICT	Sypher Lee, Permanent Member

III. APPROVAL OF AGENDA

2023/2024-27

ACTION

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Geringer and second by member Mendiola unanimously carried to approve the Agenda as presented.

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS: None

V. CONSENT AGENDA

2023/2024-28

ACTION

The Executive Committee considered the following items within the Consent Agenda:

- Approval of Minutes of the October 11, 2023 Executive Committee Meeting as emailed.
- Approval of Audited Expenditures for Year ending June 30, 2023*
- Approval of Audited Expenditures for Quarter ending September 30, 2023.
- Approval of Expenditures for Quarter ending December 31, 2023 – Includes Knak & Company Monthly Claims Expenses.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Geringer and second by member Mendiola unanimously carried to approve the Consent Agenda as presented.

VI. CORRESPONDENCE

2023/2024-29

INFO

Pia Bayetti, the Account Manager presented correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

- 2022-23 Special Districts Financial Transaction Report was shown, this was turned in by the Auditor to the State per requirements.
- CAJPA Dues Paid- Receipt was shown as paid for the \$2000 membership dues.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2023/2024-30

INFO

Erik Knak, Claims Administrator for the OSS presented his report for review. The 01-09-24 report will be compared to the 01-03-23 report provided at last January's meeting. 2014-15 has no claims. The \$1.07M Total Incurred figure has not changed. The claims count for 2014-15 remained at 136. 2015-16 has no open claims and the \$696K Total Incurred figure has not changed. The claims count for 2015-16 remains at 114. 2016-17 has 1 open claim and the \$613K Total Incurred figure has not changed since the 01-03-23 report. The claims count for 2016-17 remains at 81. 2017-18 has no open claims and the \$464K Total Incurred figure has not changed from the 01-03-23 report. The 2017-18 claims count remains at 93. 2018-19 has one newer open claim out of 72 opened thus far to date and the \$365K Total Incurred figure has increased \$50K from the 01-03-23 report. This new claim is an alleged student vs. student abuse case. 2019-20 was a difficult claim year, presently with 4 open claims out of 53 opened to date. The \$671K Total Incurred figure is down \$18K from the 01-03-23 report and includes several large Property and Liability claims. 2020-21 has had only 39 claims opened thus far, but there were several large Property losses. All of the 39 claims have been closed, with a \$403K Total Incurred figure, up \$1.3K from the 01-03-23 report. 2021-22 continues to remain active, with 68 claims reported, with 7 of the 68 claims currently open. Six large liability claims pertain to three employment cases, two female fight claims and one shop student injury claim. 2022-23 has continued to pick up momentum, with 81 claims reported, 19 of which are currently open. OSS is dealing with three bus accidents, a truck vs. SUV collision, Ag shop fire, playground arson fire, press box arson fire, windstorm, storm damage, and two off-site student fatalities. 2023-24 has 16 claims reported during the first six months with a \$348K total incurred. 11 of the 16 claims are open. There has been an abuse claim opened from the 1984-87 claim periods. The OSS totals include 44 open claims, up 3 from the 01-03-23 report.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VIII. UNDERWRITING

NCR UPDATE

2023/2024-31
INFO

Tyler Houston, the Account Executive provided information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries highlights were:
 - Treasurers report stated a Total Assets of \$65 Million with a positive Net Position of \$31 Million, indicating very good financial standing for NCR. Loss Portfolio Transfer is also performing very well for the Super Pool. Christie White is going to continue to be the Auditor and the rates across the board are increasing drastically due to several factors. Also wanted to point out 30 years of CAJPA Accreditation with Excellence for NCR and Kraig Magnussen made an appearance on the newsletter.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

OSS SAFETY & SECURITY GRANTS

2023/2024-32
INFO

No Applications to present.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

2024/2025 RENEWAL QUESTIONNAIRE UPDATE

2023/2024-33
INFO

Pia Bayetti provided an update of the 2024/25 Questionnaire.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

IX. FINANCIAL TREASURER'S REPORT

2023/2024-34
ACTION

Carol Bray, the OSS Accountant presented the Audited Treasurer's Reports for year ending June 30, 2023 and Quarter ending September 30th, 2023, and the Treasurer's Report for Quarter ending December 31, 2023, to the Executive Committee for review and approval.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION Motion by member Geringer and second by member Mendiola unanimously carried to approve the Treasurer's Report as presented.

FINANCIAL MANAGEMENT INFORMATION REPORT*

2023/2024-35
ACTION

Hesam Fayaz with SETECH a division of AP/Keenan presented the Financial Management Information Report for the Fiscal Years Ended June 30, 2022, and June 30, 2023 to the Executive Committee for review and approval. It was noted that there was nearly 6.5% (\$405,989) increase in Total Assets, a 48% (\$567,941) increase in Total Liabilities, and a 3% (\$161,952) decrease in Total Net Position.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Geringer and second by member Singh unanimously carried to approve the Financial Management Information Report as presented.

FINANCIAL AUDIT REPORT *

2023/2024-36
ACTION

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2023, and 2022 to the Executive Committee for their review and approval. Mr. Corona stated the audit was fairly presented with an unqualified opinion, which is the best standing. He noted that the bulk of the JPA's assets was in cash. Liabilities went up slightly for claims paid, and the biggest change was the IBNR due to increased claim activity, which has caused the Net Position to decrease slightly.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Mendiola and second by member Geringer unanimously carried to approve the Financial Audit Report as presented.

X. ADMINISTRATION

CONSIDER MILLIMAN PROPOSAL FOR ACTUARIAL SERVICES

2023/2024-37

ACTION

Tyler Houston presented the Milliman Proposal for Actuarial Studies to the Executive Committee for their review and action.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Melgoza and second by member Mendiola unanimously carried to approve and accept the Proposal for Milliman actuarial services as presented.

INVESTMENT POLICY REVIEW

2023/2024-38

ACTION

Pia Bayetti presented the Investment Policy from the County of Fresno Auditor-Controller/Treasurer-Tax Collector to the Executive Committee for their review and action. It was noted that the one change to the Investment Policy was an increase in gifting giving from a \$520 to \$590 allowance.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Geringer and second by member Mendiola unanimously carried to approve the Investment Policy review with change as presented.

CONFLICT OF INTEREST, FORM 700 UPDATE

2023/2024-39

INFO

Pia Bayetti updated the Executive Committee on the Conflict of Interest, Form 700 for 2024.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

OSS WEBSITE MAINTENANCE

2023/2024-40

ACTION

Tyler Houston presented recent proposal received to perform maintenance on the OSS website to the Executive Committee for their review and action. Mr. Houston noted a \$2,000 not to exceed budget on these services.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Geringer and second by member Melgoza unanimously carried to approve the website maintenance proposal with Pixel Jar as presented.

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2023/2024-41

INFO

Amy Dolson, the Risk Manager presented the updates on Loss Control services. She noted a great response to the White Fleet Training and is looking forward to further implementing these trainings with the other districts and get a special pricing for the JPA and the ability to use the grant to fund this. Also noted was a second upcoming training with Diane Cranley, and a certified Food Safety training was also done in December.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

No member Comments.

ADMINISTRATION COMMENTS

The Administrators thanked members for their attendance.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, April 10, 2024, Legends**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
- Treasurer’s Report for Quarter Ending March 31, 2024
- Approval of Milliman Actuarial Report
- Review of the Loss Fund Rates and Recommendation to the Board of Directors
- NCR Experience Rating for the OSS
- Consideration of Paying a Rebate
- Borchardt Corona Contract
- Future Meeting Dates & Locations

XIV. ADJOURNMENT at 12:33pm Motion by member Geringer and second by member Bray to adjourn meeting.

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Pia Bayetti, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.