

MINUTES



EXECUTIVE COMMITTEE MEETING WEDNESDAY, APRIL 10, 2024 11:00 AM.

I. CALL TO ORDER at 11:08 am

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT

Kraig Magnussen, President
Gabe Melgoza, Member at Large
Annette Machado, Vice President
Trish Singh, Secretary
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
Diane Augusto, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
MILLIMAN
POMS & ASSOCIATES

Tyler Houston, Account Executive
Pia Bayetti, Account Manager
Judy Chiu via conference call, Actuary
Amy Dolson, Risk Manager

ABSENT:

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FOWLER UNIFIED SCHOOL DISTRICT

Don Shoemaker, Member at Large
Sypher Lee, Permanent Member
Alma Banuelos-Lopez, Permanent Member
Gary Geringer, Member at Large
Dr. Wesley Sever, Treasurer
May Yang, Permanent Member

III. APPROVAL OF AGENDA

2023/2024-42

ACTION

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Bray and second by member Singh unanimously carried to approve the Agenda as presented.

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS: None

V. CONSENT AGENDA

2023/2024-43

ACTION

The Executive Committee considered the following items within the Consent Agenda:

- Approval of Minutes of the January 19, 2024 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2024 which includes Knak & Co claim expenses.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Melgoza unanimously carried to approve the Consent Agenda as presented.

VI. CORRESPONDENCE

2023/2024-44

INFO

Pia Bayetti, Account Manager presented correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

- 2023 Government Compensation Report
- DIR Notice

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2023/2024-45

INFO

Tyler Houston, presented the claims his report for review in Erik Knak's absence. Mr. Houston presented that there are many challenges on the liability side right now.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VIII. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2023/2024-46

INFO

Amy Dolson presented the updates on Risk Management and Loss Control services including training with Diane Cranley and rolling out more trainings with Smith Driver for White Fleets.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

IX. FINANCIAL

APPROVAL OF THE MILLIMAN ACTUARIAL REPORT

2023/2024-47

ACTION

Judy Chiu, the Actuary, presented the Summary of Actuarial Analysis as of December 31, 2023 as prepared by their firm for review and recommendation to the Executive Committee.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Bray and second by member Machado unanimously carried to approve the Actuarial Report as presented.

LOSS FUND RATES

2023/2024-48

ACTION

Judy Chiu presented the Loss Fund Rates to the Executive Committee for consideration and recommendation to the Board of Directors. Options for 70, 80 and 90% were presented to the Committee.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Mendiola unanimously carried to approve consideration of 80% Loss Fund as presented.

TREASURER’S REPORT

2023/2024-49

ACTION-Page 109-110

Carol Bray, the OSS accountant presented the Treasurer’s Report for Quarter ending March 31, 2024 to the Executive Committee for review and consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Mendiola unanimously carried to approve consideration of Treasurer’s Report as presented.

CONSIDERATION OF PAYING A REBATE

2023/2024-50

ACTION-Page 111-115

Tyler Houston presented the actuarial analysis of the rebate calculations to the Executive Committee for consideration and recommendation to the Board of Directors. Options were shown to give the full rebate back or split within the next two years or give no rebate at all.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Augusto unanimously carried to approve consideration and recommendation of paying zero rebate out to members at this time.

X. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

2023/2024-51

ACTION

Pia Bayetti presented the meeting dates and locations for the 24/25 fiscal year to the Executive Committee for their consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Bray unanimously carried to approve consideration and recommendation of future meeting dates and locations as presented.

FINANCIAL AUDIT CONTRACT

2023/2024-52

ACTION

Tyler Houston presented the renewal of the Financial Audit Contract with Borchardt, Corona, Faeth & Zakarian to the Executive Committee for their consideration. Mr. Houston did note that rates were going to be increasing consecutively for the next three years in the contract as the contract had not had rate increases the last 3 years prior.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Singh and second by member Mendiola unanimously carried to approve consideration of Financial Audit Contract as presented.

EXECUTIVE COMMITTEE RECOMMENDATION

2023/2024-53

ACTION

Pia Bayetti presented the Executive Committee Recommendation for Selma Representative and open the discussion to other Reps and Alts if members want to make changes. This will be presented to the Board of Directors for their approval.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Melgoza unanimously carried to approve consideration of not making Executive Committee Recommendation at this time and letting Selma choose their rep and alt on their own.

CLAIMS AUDIT

2023/2024-54

INFO

Pia Bayetti provided notification to the Executive Committee of sending out Request for Proposal for Claims Audit services. Award of contract will be made by the Executive Committee at the regularly scheduled May meeting.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XI. UNDERWRITING

NCR Experience Rating

2023/2024-55

INFO

Tyler Houston, the Account Executive, will break out the factors which go into the NCR renewal rates for the Authority. Mr. Houston noted that we are still in a hard market and times, especially in the CA market are extremely challenging due to weather and political challenges like the passing of AB452. With that, the JPA should budget around a 15-20% increase to the NCR/SAFER program.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

OSS SAFETY & SECURITY GRANT

2023/2024-56

ACTION

Amy Dolson, the OSS Risk Manager, presented applications from districts who submitted for the OSS Safety & Security Grant to the Executive Committee for their consideration.

- Firebaugh Las-Deltas
- Los Banos
- Kerman

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado and second by member Singh unanimously carried to approve OSS Safety and Security Grant to all applicants as presented.

MONROE LAPSATION WITH CARUTHERS

2023/2024-57

INFO

Tyler Houston, the Account Executive, will provide updates on Monroe lapsation with Caruthers. A letter was provided from the district and a final board decision will be made May 2nd, but it is very likely the approval will take place and Monroe will cease to exist and in that time they will be removed from the JPA.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

None

ADMINISTRATION COMMENTS

None

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee / Board of Directors' meeting on **Wednesday, May 22, 2024**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- OSS Loss History Report
- OSS Actuarial Report
- Consideration of Rebates
- Treasurer's Report
- 2024/2025 Loss Fund Contribution
- NCR Contribution
- 2024/2025 Preliminary Budget
- Future Meeting Dates and Locations

XIV. ADJOURNMENT at 12:47 pm

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Pia Bayetti, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.