

**ORGANIZATION OF SELF-INSURED SCHOOLS
(O.S.S.)**

Executive Committee Meeting

11:00 a.m. Thursday, October 26, 2006

Rodolfo's
1802 E. Front
Selma, CA 93662

Meeting Minutes

- Call to Order** President Warren Jennings called the meeting to order at 11:17 a.m.
- Attendance**
- | | |
|---|---|
| Pacific Union Elementary School District
Warren Jennings | Selma Unified School District
Larry Teixeira |
| Kingsburg Joint Union School District (Elem)
Dr. Mark Ford | Kings River-Hardwick School District
Andrea Materoh |
| Kings Canyon Joint Unified School District
Ron Hudson | Fowler Unified School District
Eric Cederquist |
| Island Union Elementary School District
Tom Bates | Guests:
Tom Russo - <i>Keenan & Associates</i>
Dennis Williams - <i>Keenan & Associates</i>
Erik Knak – <i>Knak & Company</i>
Dr. Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
| West Park Elementary School District
Edith Gustafson | |
- Introductions** The attending committee members and guests introduced themselves.
- Approval of Agenda** The motion was made by member Materoh and seconded by member Bates to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Cederquist and seconded by member Teixeira to approve the consent agenda which included the following:
A. Approval of the minutes of the July 20, 2006 Executive Committee as mailed
B. Approval of revised expenditures (Attachment A).
Motion carried.
- Treasurer's Report** The O.S.S. treasurer, Dr. Mark Ford presented a revised financial statement for period ending September 30, 2006, (Attachment B). The motion was made by member Teixeira and seconded by member Bates to accept the financial statement as presented. Motion carried.
- Broker's Report**
SELF The broker, Bill Tucker Jr. reported on the reasons for not withdrawing from SELF at this time. Postponing the decision to withdraw would allow more flexibility, provide a better idea of the future of SELF and allow time to study other programs designed to compete with SELF.
- Crime Coverage** The broker reported on the new crime program through The Fidelity and Deposit Companies. It would continue to protect the JPA funds as well as those of the member districts. The limit of insurance increased from \$2 million to \$3 million.

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The committee recessed at 11:35 a.m. and reconvened at 11:59 a.m.

Broker's Report Cont.

NCR Annual Meeting Mr. Tucker reported on the NorCal ReLiEF annual meeting he and member Teixeira attended in Sonoma on October 19, 2006.

SISC Solicitation The JPA broker reported on the solicitation of O.S.S. members by a current O.S.S. agent representing Self-Insured Schools of California (SISC). The Executive Committee felt this to be a conflict of interest and inappropriate behavior on the part of the agent. A letter voicing the Executive Committee's concern will be sent to the agent requesting him to refrain from further solicitation of O.S.S. members.

Administrator's Report The claims administrator; Erik Knak presented the *O.S.S. Loss History Review*, (Attachment C). He reported the claims for the O.S.S. are holding as per the norm. He also urged all districts to have a transportation safety plan in place for bus accidents.

Loss Control Report

Certification of 9-12 Coaches O.S.S. risk manager, Dr. Henry Brock mentioned new California Interscholastic Federation rules mandate the certification of all 9-12 coaches no later than December 31, 2008 through an eight hour training course.

K-8 Coaches Online Training Dr. Brock announced the K-8 coaches online training is now up and running and can be accessed through the O.S.S. web site, www.ossweb.org under Risk Management. He asked the committee to also consider having an outside service provide a three hour in-service for K-8 coaches. It was the consensus of the Executive Committee to proceed with the in-service.

OSS Facility Audit Dr. Brock reported on the follow-up requirements to the four-year facility audit each O.S.S. member district receives. The number one priority items need to be addressed within six months after receipt of the audit with notification to the risk manager by email. At the end of two years following the audit, the status of all number two priorities should be reported to the risk manager.

Action Items

Auxiliary Org / Off Premises Liab The option to allow off premises liability for auxiliary organizations and foundations that are currently covered under their district's memorandum of coverage died for lack of a motion.

Claims Audit Award The broker presented the O.S.S. Claims Audit RFP responses, (Attachment D). It was the recommendation of the broker to award the 2006 claims audit contract to Nicolas Cali. The motion to award the contract for the 2006 claims audit to Nicolas Cali was made by member Jennings and seconded by member Ford. Motion carried

Board Member Report President Jennings asked if any member had items to report. There was no response.

Closed Session There were no items for closed session

Next Meeting/
Adjournment The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, January 18, 2007 at Rodolfo's – Selma.

With no further business, the motion was made by member Cederquist and seconded by member Bates to adjourn the meeting. Motion carried and the meeting adjourned at 12:47 p.m.

Prepared by,

Approved by,

Donna Murry
AM:dm

Andrea Materoh
O.S.S. Secretary