

PLEASE POST BY OCTOBER 4, 2024



AGENDA

EXECUTIVE COMMITTEE MEETING

WEDNESDAY, OCTOBER 09, 2024

11:00 AM

LEGENDS TAP HOUSE & GRILL

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
May Yang, Permanent Member
Diane Augusto, Member at Large
Rufino Ucelo, Member at Large
Sypher Lee, Permanent Member
Jessica Villareal, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

BORCHARDT, CORONA, FAETH & ZAKARIAN
KEENAN
KEENAN
KEENAN
KEENAN
KNAK & COMPANY
MILLIMAN, INC.
POMS & ASSOCIATES
SETECH, A DIVISION OF KEENAN & ASSOCIATES

Gus Corona & Bret Harrison, Auditor
Pia Bayetti, Account Manager
Amy Frusetta, Account Manager
Tyler Houston, Account Executive
Pa Vue, Account Coordinator
Erik Knak, Third Party Administrator
Judy Chiu, Actuary
Maria Brunel & Jiles Smith, Risk Manager
Hesam Fayaz, Asst Vice President

III. APPROVAL OF AGENDA

2024/2025-01

ACTION-Page 1-6

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

V. CONSENT AGENDA**2024/2025-02****ACTION-Page 7-16**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the May 22, 2024, Executive Committee Meeting as emailed
- Approval of Audited Expenditures for Year Ending June 30, 2024, and for Quarter Ending September 30, 2024, which includes the Knak & Company Monthly Claim Expenses

PUBLIC COMMENTS COMMITTEE
CONSIDERATION

VI. CORRESPONDENCE**2024/2025-03****INFO-Page 17**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda. Pia Bayetti, the Account Manager will present any Correspondence.

PUBLIC COMMENTS COMMITTEE
CONSIDERATION

VII. CLAIMS**THIRD PARTY ADMINISTRATOR UPDATE****2024/2025-04****INFO-Page 18-19**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

VIII. UNDERWRITING**NCR UPDATE****2024/2025-05****INFO-Page 20**

Tyler Houston, the Account Executive will provide the following information and recent updates on the NCR Program.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

OSS SAFETY & SECURITY GRANT**2024/2025-06****INFO-Page 21**

Maria Brunel, the OSS risk manager will present the application for the Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS BOARD
CONSIDERATION

CYBER POLICY UPDATE**2024/2025-07****ACTION-Page 22-23**

Pia Bayetti will present the updates made to the Cyber Policy due to new retentions within the new policy.

PUBLIC COMMENTS BOARD
CONSIDERATION

IX. FINANCIAL**TREASURER'S REPORT****2024/2025-08****ACTION-Page 24-26**

Carol Bray, the OSS Accountant will present the audited Treasurer's Report for Year ending June 30, 2024, and for Quarter ending September 30, 2024, to the Executive Committee for review and consideration.

PUBLIC COMMENTS COMMITTEE
CONSIDERATION

APPROVAL OF FINAL 2024/2025 NCR CONTRIBUTION SPREADSHEET

2023/2024-09

ACTION-Page 27-37

Tyler Houston will present the 2024/2025 final Pool Contribution Spreadsheet as invoiced, to the Executive Committee for their approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS UNPAID CLAIM LIABILITY ESTIMATES

2024/2025-10

ACTION-Page 38-99

Judy Chiu, the Actuary with Milliman will present the OSS Unpaid Claim Liability Estimates as of June 30, 2024, to the Executive Committee for review and approval.

PUBLIC COMMENTS COMMITTEE

CONSIDERATION

FINANCIAL MANAGEMENT INFORMATION REPORT

2024/2025-11

ACTION-Page 100-132

Hesam Fayaz, with SETECH- a division of AP/Keenan, will present the Financial Management Information Report for the Fiscal Years Ended June 30, 2023, and June 30, 2024, to the Executive Committee for review and approval.

PUBLIC COMMENTS COMMITTEE

CONSIDERATION

FINANCIAL AUDIT REPORT

2024/2025-12

ACTION-Page 133-161

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2024, and 2023 to the Executive Committee for their review and approval.

PUBLIC COMMENTS COMMITTEE

CONSIDERATION

FINAL BUDGET FOR THE 2024/2025 YEAR

2024/2025-13

ACTION-Page 162-163

Pia Bayetti, the Account Manager will present the final budget for the 2024/2025 year to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. ADMINISTRATION

WITHDRAWAL RESERVE ACCOUNT (WRA) & REFUND PAYMENTS UPDATE

2024/2025- 14

ACTION-Page 164-175

Judy Chiu will present to the Executive Committee the WRA update for the districts that have terminated their membership with the OSS for review and ratification as well as the scheduled refund payments.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ADMINISTRATIVE GUIDE

2024/2025-15

ACTION-Page 176-179

Pia Bayetti will present the Administrative Guide for 2024/2025 to the Executive Committee for their review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ELECTION OF OFFICERS

2024/2025-16

ACTION-Page 180-181

The Executive Committee shall elect its officers for the 2024/2025 year.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONFLICT OF INTEREST UPDATE/REVIEW: APPROVAL OF E-FILING

2024/2025-17

ACTION-Page 182-187

Pia Bayetti will present recommended revisions to the current Conflict-of-Interest Code Policy. The Administration is recommending revising the Policy to change the filing Agency from OSS to the FPPC, which would affect how Form 700s are submitted.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

BORCHARDT & CORONA UPDATE

2024/2025-18

ACTION-Page 188

Tyler Houston will present to the Executive Committee an update for services with Borchardt & Corona.

COMMITTEE CONSIDERATION

PRESENTATION OF INVESTMENT STRATEGY- CAMP

2024/2025-19

ACTION-Page 189-210

Hesam Fayaz will present to the Executive Committee the investment strategy available to the JPA with CAMP.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

SETECH CONTRACT/AGREEMENT UPDATE

2024/2025-20

ACTION-Page 211-224

Tyler Houston will present to the Executive Committee the proposed update to the SETECH agreement containing additional services that will be rendered.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CLAIMS AUDIT REPORT

2024/2025-21

ACTION-Page 225-269

Tyler Houston will present the claims audits report as completed by Risk Management Services to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2024/2025-22

INFO-Page 269-293

Maria Brunel, the Risk Manager will present the updates on Risk Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting for:

11:00 a.m. on Wednesday, January 22, 2025, Legends Tap House & Grill, 2910 Pea Soup Anderson Blvd, Selma, CA

Currently scheduled items include:

- OSS Loss History Report
- Treasurer's Audited Report for Quarter Ending December 31, 2024.
- Form 700 Conflict of Interest
- Consideration of Milliman Contract
- Renewal Questionnaire Notification
- Investment Policy Review

XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Pia Bayetti, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Rancho Cordova, CA 95670.