

PLEASE POST BY APRIL 4, 2025

**AGENDA**



EXECUTIVE COMMITTEE MEETING  
WEDNESDAY, APRIL 9, 2025  
11:00 AM

**LEGENDS TAP HOUSE & GRILL**  
2910 PEA SOUP ANDERSON BLVD  
SELMA, CA 93662

**I. CALL TO ORDER**

**II. ROLL CALL**

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**OFFICERS & EXECUTIVE COMMITTEE:**

KERMAN UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SELMA UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Dr. Roy Mendiola, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Rufino Ucelo, Member at Large  
Dr. Sypher Lee, Permanent Member  
Brandy Spray, Permanent Member  
Gary Geringer, Member at Large

**ADMINISTRATORS & CONSULTANTS:**

KEENAN  
KEENAN  
KEENAN  
SETECH  
KNAK & COMPANY  
POMS & ASSOCIATES

Tyler Houston, Account Executive  
Amy Frusetta, Account Manager  
Pa Vue, Account Coordinator  
Hesam Fayaz, Assistant VP  
Erik Knak, Third Party Administrator  
Maria Brunel, Risk Manager

**III. APPROVAL OF AGENDA**

**2024/2025-42**

**ACTION – Page 1-5**

The Executive Committee retains the right to change the order in which agenda items are discussed.  
Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**IV. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

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**V. CONSENT AGENDA**

**2024/2025-43**

**ACTION – Page 7-14**

The Executive Committee will consider the following items within the Consent Agenda:

- Approval of Minutes of the January 19, 2025
- Executive Committee Meeting as emailed.
- Approval of Expenditures for Quarter ending Approval of Expenditures for Quarter Ending March 31, 2025 which includes Knak & Co claim expenses.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**2024/2025-44**

**INFO – Page 15-20**

Amy Frusetta, the Account Manager will present correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VII. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2024/2025-45**

**INFO – Page 21-22**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VIII. UNDERWRITING**

**NCR UPDATE**

**2024/2025-46**

**INFO – Page 23-26**

Tyler Houston, the Account Executive will provide information and recent updates on the NCR Program.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**OSS SAFETY & SECURITY GRANTS**

**2024/2025-47**

**INFO/ACTION – Page 27-30**

Maria Brunel, the OSS Risk Manager will present an application for the OSS Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**IX. APPROVAL OF MILLIMAN ACTUARIAL REPORT**

**2024/2025-48**

**ACTION – Page 31-83**

Tyler Houston will present the Summary of Actuarial Analysis as of December 31, 2024, as prepared by her firm Milliman for the 2025/2026 fiscal year to the Executive Committee for their review and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**LOSS FUND RATE DETERMINATION**

**2024/2025-49**

**ACTION – Page 84-89**

Tyler Houston will present the development of the loss fund study to the Executive Committee for their review and recommendation of the probability level of the loss fund rate to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**CONSIDERATION OF PAYING OF REBATE**

**2024/2025-50**

**ACTION – Page 90-94**

Tyler Houston will present the rebate analysis as prepared by the actuary to the Executive Committee for their recommendation to the Board of Directors on whether a rebate should be paid.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINANCIAL TREASURER’S REPORT**

**2024/2025-51**

**ACTION – Page 95-96**

Hesam Fayaz from SETECH will present the Treasurer’s Report for Quarter ending March 31, 2025, to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**SETECH AGREEMENT AND CAMP**

**2024/2025-52**

**INFO – Page 97**

Hesam Fayaz, SETECH, will provide a progress update on this transition as well as current status of the JPA funding account and CAMP investment opportunity.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**X. ADMINISTRATION**

**FORM 700 UPDATE**

**2024/2025-53**  
**INFO – Page 98**

Amy Frusetta will provide update on the Form 700 Update on conversion.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FUTURE MEETING DATES AND LOCATIONS FOR 2025/2026**

**2024/2025-54**  
**ACTION – Page 99-101**

Amy Frusetta will present to the Executive Committee the meeting dates and locations of the quarterly Executive Committee meetings and the annual Board of Directors meetings of their 2025/2026 year.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**XI. RISK MANAGEMENT**

**RISK MANAGEMENT UPDATES**

**2024/2025-55**  
**INFO – Page 102-111**

Maria Brunel, the Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**XII. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority (OSS). There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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### **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting on Wednesday, May 21, 2025, Southwest Education Support Center, 16644 S. Elm, Caruthers:

- OSS Loss History Report
- OSS Actuarial Report
- Consideration of Paying a Rebate
- Treasurer’s Report
- 2025/2026 Loss Fund Contribution
- NCR Contribution
- 2025/2026 Preliminary Budget
- Future Meeting Dates & Locations
- OSS Presentation of Keenan JPA Administration Contract Renewal

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### **XIV. ADJOURNMENT**

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#### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Amy Frusetta, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.